

- f. Appoint Ron Collins to the San Mateo County Mosquito and Vector Control District's Board of Trustees for a Term Expiring December 31, 2028.



## **CITY COUNCIL STAFF REPORT**

**MEETING DATE:** January 13, 2025

**ITEM TITLE:** Appoint Ron Collins to the San Mateo County Mosquito and Vector Control District's Board of Trustees for a Term Expiring December 31, 2028.

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### **RECOMMENDATION:**

Staff provides no recommendation as board appointments are made at the Council's discretion.

### **FISCAL IMPLICATIONS:**

There are no fiscal impacts associated with appointing a representative to the Board of the San Mateo County Mosquito and Vector Control District ("District").

### **BACKGROUND AND ANALYSIS:**

The District's Board of Trustees consists of 21 members, one from each city and one representative for the County at-large. Trustees are appointed by their respective city councils to govern the District for a term of two or four years.

In April 2022, Ross Graves resigned from the District's Board of Trustees after representing San Carlos for five years. The City Council began recruitment immediately to find another community member to represent the City on the District Board. After an unsuccessful five-month recruitment, the Council appointed then Councilmember Ron Collins for a term ending December 31, 2024.

Mr. Collins retired from his service on the City Council on December 9, 2024, however, he expressed interest in continuing to represent San Carlos on the District's Board for another term.

### **Additional Information on the Board of Trustee.**

The District's Board of Trustees' terms commence on the first Monday in January. Each person appointed by a city council to be a member of the District's Board of Trustees shall be a voter in that city. They are responsible for the development and approval of policies and for approving financial transactions, expenditures, the operational budget, and yearly audit.

The District meets at 6:00 p.m. on the second Wednesday of each month, except for August and December. Meetings are held in-person at the District office located at 1351 Rollins Road in Burlingame.

### **ALTERNATIVES:**

The alternatives available to the City Council include:

1. Appoint Ron Collins to serve on the District's Board of Trustees for a term expiring December 31, 2028; or
2. Appoint Ron Collins to serve on the District's Board of Trustees for a term expiring December 31, 2026; or
3. Appoint an active Councilmember to serve on the District's Board of Trustees for a Term Expiring December 31, 2026; or
4. Direct staff to recruit to fill the seat; or
5. Provide staff with alternative direction.

Respectfully submitted by:

Crystal Mui, City Clerk

Approved for submission by:

A handwritten signature in black ink, appearing to read 'Jeff Maltbie', written over a horizontal line.

Jeff Maltbie, City Manager

ATTACHMENT(S):

1. SMC Mosquito and Vector Control District Reappointment Request -11.12.24



**SAN MATEO COUNTY  
MOSQUITO & VECTOR  
CONTROL DISTRICT**

*Protecting public health since 1916*

1351 Rollins Road  
Burlingame, CA 94010

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November 12, 2024

City of San Carlos  
Attn: City Clerk  
600 Elm Street  
San Carlos, CA 94404

Dear City Clerk,

The current term of office for Ron Collins, representative to the Board of Trustees of this District from the City of San Carlos, will expire on December 31, 2024.

It is kindly requested that the City Council make an appointment or reappointment for the next term following January 1, 2025, through December 31, 2026, or through December 31, 2028. According to the California Health and Safety Code, Section 2020-2030, which dictates appointments to Vector Control District Boards:

- The city council of each city or town may appoint one person to the board of trustees.
- The term of office for a member of the board of trustees shall be for a term of two or four years, at the discretion of the appointing authority.
- Terms of office begin at noon on the first Monday in January.

The common law incompatibility of office doctrine was addressed in SB 1588 (2002), and now, a City Council member may be appointed to the Board of Trustees.

Once an appointment has been made, please forward a letter to that fact indicating the term length (two or four years).

Thank you for your attention to this request,

DocuSigned by:  
*Brian Weber*

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Brian Weber, District Manager