

- I. Adopt a Resolution Accepting the 2022 Pavement Rehabilitation Project C9416 and Authorizing the Public Works Director to Issue and Record a Notice of Completion.



## CITY COUNCIL STAFF REPORT

**MEETING DATE:** June 10, 2024

**ITEM TITLE:** Adopt a Resolution Accepting the 2022 Pavement Rehabilitation Project C9416 and Authorizing the Public Works Director to Issue and Record a Notice of Completion.

---

### RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution accepting the 2022 Pavement Rehabilitation Project C9416 ("Project") and authorizing the Public Works Director to issue and record a Notice of Completion.

### FISCAL IMPLICATIONS:

There are no fiscal implications and no additional appropriation is needed.

The City Council awarded the contract to G. Bortolotto & Company, Inc. ("Contractor") in the amount of \$5,444,743.90. The total cost to complete the Project was \$5,138,451.97. The cost variance was due to a reduction in the original scope of work. Residents along Carmelita Drive petitioned to postpone resurfacing along the street until private construction at one of the residences was complete.

### BACKGROUND:

As a part of the Project, a total of 18 streets were rehabilitated in accordance with the Pavement Management Program (PMP) in order to further the City's goal to increase the average Pavement Condition Index (PCI) to 65.

Staff prepared the specifications for the Project in March 2022. The City Engineer signed the final bid set construction documents on March 18, 2022, which were approved by the City Council on March 28, 2022.

The Project was publicly advertised on April 5, 2022, and sealed bids were opened by the City Clerk on May 2, 2022. The City Council awarded the Project to the Contractor at its meeting on June 27, 2022. The Contractor began the Project on September 6, 2022.

### ANALYSIS:

The Project was completed on April 25, 2024, in accordance with the approved Project specifications. Therefore, staff recommends accepting the 2022 Pavement Rehabilitation Project C9416 and authorizing the Public Works Director to issue and record a Notice of Completion.

ALTERNATIVES:

The alternatives available to the City Council include:

1. Adopt a Resolution accepting the 2022 Pavement Rehabilitation Project C9416 and authorizing the Public Works Director to issue and record a Notice of Completion; or
2. Do not adopt the Resolution; or
3. Provide staff with alternative direction.

Respectfully submitted by:

Steven Machida, Public Works Director

Approved for submission by:



---

Jeff Maltbie, City Manager

ATTACHMENT(S):

1. Resolution

**RESOLUTION NO. 2024 – \_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CARLOS  
ACCEPTING THE 2022 PAVEMENT REHABILITATION PROJECT C9416 AND  
AUTHORIZING THE PUBLIC WORKS DIRECTOR TO ISSUE AND RECORD A  
NOTICE OF COMPLETION.**

---

**WHEREAS**, as a part of the 2022 Pavement Rehabilitation Project C9416 (“Project”), a total of 18 streets were rehabilitated in accordance with the Pavement Management Program (PMP) in order to further the City’s goal to increase the average Pavement Condition Index (PCI) to 65; and

**WHEREAS**, the City Engineer signed the final bid set construction documents on March 18, 2022, which were approved by the City Council on March 28, 2022; and

**WHEREAS**, the Project was publicly advertised on April 5, 2022, and sealed bids were opened by the City Clerk on May 2, 2022; and

**WHEREAS**, the City Council awarded the Project to the G. Bortolotto & Company, Inc. (“Contractor”) at its meeting on June 27, 2022; and

**WHEREAS**, the Contractor began the Project on September 6, 2022; and

**WHEREAS**, the Project was completed on April 25, 2024, in accordance with the approved Project specifications; and

**WHEREAS**, staff recommends accepting the Project and authorizing the Public Works Director to issue and record a Notice of Completion.

**NOW, THEREFORE BE IT RESOLVED**, that the San Carlos City Council hereby accepts the 2022 Pavement Rehabilitation Project C9416 and authorizes the Public Works Director to issue and record a Notice of Completion.

\* \* \* \* \*

I, City Clerk Crystal Mui, hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Carlos at a scheduled meeting thereof held on the 10th day of June 2024, by the following vote:

**AYES, COUNCILMEMBERS:** \_\_\_\_\_

**NOES, COUNCILMEMBERS:** \_\_\_\_\_

**ABSENT, COUNCILMEMBERS:** \_\_\_\_\_

\_\_\_\_\_  
**CITY CLERK** of the City of San Carlos

APPROVED:

\_\_\_\_\_  
**MAYOR** of the City of San Carlos