

- h. Appoint Rosie Jimenez and Kim Norgaard as Alternate Members on the City Centennial Advisory Committee.



CITY COUNCIL STAFF REPORT

MEETING DATE: February 12, 2024

ITEM TITLE: Appoint Rosie Jimenez and Kim Norgaard as Alternate Members on the City Centennial Advisory Committee.

RECOMMENDATION:

Staff recommends that the City Council appoint Rosie Jimenez and Kim Norgaard as alternate members on the City Centennial Advisory Committee ("Advisory Committee") representing the Kiwanis Club and the San Carlos School District (respectively).

FISCAL IMPLICATIONS:

Funding for the City's centennial celebration (C2309) has been appropriated in the adopted fiscal year (FY) 2023-25 Capital Improvement Budget: \$250,000 in FY 2023-24 and \$750,000 in FY 2024-25. There are no funding implications associated with appointing members to the Advisory Committee.

BACKGROUND:

To assist with putting together the program of events to celebrate the Centennial, the City Council appointed 22 community members representing multiple interests of the community to serve as the "Primary" members of the City Centennial Advisory Committee. The Advisory Committee also consists of 17 "Alternate" members. The Advisory Committee's role is to provide ideas and input throughout the planning process. Ideally, Advisory Committee members will also participate in the celebrations.

Advisory Committee members will serve until the conclusion of the Centennial celebrations. Committee members will attend planning meetings throughout 2024 and continue with meetings throughout 2025, if needed. This is a volunteer appointment and committee members will not receive compensation for their service. Committee members are required to either work or reside in San Carlos.

On January 24, 2024, the first Advisory Committee meeting was held. Thirty-two committee members attended the meeting. The City Clerk provided a brief orientation before swearing in the appointed members. To conclude the meeting, members were asked to share their top idea for how the City and community can celebrate the Centennial.

ANALYSIS:

Following the City Council's initial appointments, City staff was notified that the Kiwanis Club alternate member was no longer able to fulfill their committee role. Additionally, prior to the City

Council appointments, the School District was not able to appoint an alternate member to the Advisory Committee.

Following the first meeting, City staff followed up with both organizations. A new alternate member, Rosie Jimenez, was selected to represent the Kiwanis Club. Rosie is advisor of Carlmont High School Key Club, a division of the Kiwanis Club. Furthermore, the School District notified City staff that Kim Norgaard will serve as the School District alternate member. Kim has been in the San Carlos School District for 30 years. She has served as a teacher at White Oaks Elementary School and is currently the principal at Arundel Elementary School.

Should the City Council appoint Rosie Jimenez and Kim Norgaard as alternate members on the City Centennial Advisory Committee, the City Clerk and City Attorney will provide an orientation prior to the next committee meeting on Wednesday, February 21, 2024.

Going forward, any primary member vacancies on the Advisory Committee will be filled by an alternate member. In the event an alternate member seat becomes vacant, it will not be filled as the Advisory Committee consists of 17 alternate members.

ALTERNATIVES:

The alternatives available to the City Council include:

1. Appoint Rosie Jimenez and Kim Norgaard as alternate members on the City Centennial Advisory Committee representing the Kiwanis Club and the San Carlos School District (respectively); or
2. Leave the City Centennial Advisory Committee's Kiwanis Club and San Carlos School District's alternate members seats vacant; or
3. Provide staff with alternative direction.

Respectfully submitted by:

Amy Newby, Parks & Recreation Director

Approved for submission by:



Jeff Maltbie, City Manager