



CITY COUNCIL STAFF REPORT

MEETING DATE: November 28, 2022

ITEM TITLE: Consideration of Adopting a Resolution Appropriating \$100,000 from the General Capital Fund to the City Facilities Cameras Project C2205 in Fiscal Year 2022-23, Authorizing the City Manager to Execute the City Facilities Cameras Products and/or Services Agreement with Edgeworth Security, LLC in the Amount of \$443,573, Authorizing the City Manager to Execute an agreement with TPx Communications for Internet Services to Support the Camera System With the Option to Renew Annually and/or Adjust Pricing to Modify Internet Speeds if Needed to Support the Camera System, and Authorizing an Expenditure of Contingency in the Amount of \$77,984.

RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution appropriating \$100,000 from the General Capital Fund ("Fund 25") to the City Facilities Cameras Project C2205 ("Project") in Fiscal Year ("FY") 2022-23, authorizing the City Manager to execute the City Facilities Cameras Products and/or Services Agreement with Edgeworth Security, LLC in the amount of \$443,573, authorizing the City Manager to execute an agreement with the option to renew annually and/or modify Internet speeds with TPx Communications for internet services to support the camera system, and authorizing an expenditure of contingency in the amount of \$77,984.

FISCAL IMPLICATIONS:

Funding for the Project was approved in FY 2022-23 in the General Fund Capital Improvement Program budget and has an approved budget of \$450,000. Edgeworth Security's cost proposal totaled \$443,573. Staff requests an additional appropriation of \$100,000 from Fund 25 to award the total contract amount for the security cameras and internet services, and a contingency budget for a total Project cost of \$550,000.

Total Proposed Project Funding	
Adopted Project Budget C2205	\$450,000
Additional Appropriation	\$100,000
Revised Project C2205 Budget	\$550,000
Total Project Costs	
Edgeworth Security Camera Contract	\$443,573
TPx Communications Contract – Year 1	\$28,443
Project Contingency (16.5%)	\$77,984
Total First Year Project Costs	\$550,000

TPx Communications cost for three years of internet services would be \$75,579 before applicable taxes are assessed. The second and third year operating costs for the TPx Communications contract in the amount of \$23,568 each year, plus applicable taxes, will be included in the FY 2023-24 operating budget. This cost could increase if the internet speeds need to be adjusted to better support the connectivity to the cameras once installed.

BACKGROUND:

In 2018, the City installed surveillance cameras at the Youth Center and Burton Park to enhance safety and security in City parks and facilities. Since then, the San Mateo County Sheriff's Office has used the surveillance video on several occasions to assist with solving crimes that have occurred in Burton Park.

Additionally, the City and the San Mateo County Sheriff's Office continue to discover and address graffiti and vandalism in public parks and facilities. Most recently, there was a fire in the newly constructed Wheeler Plaza parking garage that is under investigation. Strategically placing security cameras throughout the garage can help deter and reduce theft, vandalism, and other criminal activities. Cameras in parks and other facilities will help to foster a sense of safety for the public who use public spaces and can provide video evidence for San Mateo County Sheriff's Office investigations.

ANALYSIS:

A request for proposals (RFP) from qualified firms who specialize in installation of surveillance cameras was posted on the City's website on June 8, 2022. The City hosted two, non-mandatory project site walk through meetings prior to the proposals deadline. Six firms responded with proposals by the deadline and each firm was ranked based on set criteria for the project. Two of the firms that submitted proposals, Edgeworth Security, LLC and Odin Video Surveillance, were invited for an interview by the selection committee, which consisted of the Public Works Superintendent, IT Manager, San Mateo County Sheriff's Office Administrative Sergeant, and Parks and Recreation Director.

Interviews were conducted with each firm on October 19, 2022. Questions focused on previous project related experience, planned approach, and user end functionality. After the interviews, the panel ranked Edgeworth Security as the top candidate. During its interview, Edgeworth Security demonstrated its thorough knowledge and expertise working with municipalities on security projects, as well as work prior in San Carlos with the installation of the security cameras at the Youth Center and Burton Park in 2018. Therefore, staff recommends that the City award the project to Edgeworth Security. A copy of the proposal submitted by Edgeworth Security is included as Attachment 2.

During the interview process, all the vendors recommended or required the City to provide Internet service for the cameras. The IT Division contacted ATT, Comcast, and TPx Communications for quotes to provide Internet services. After reviewing the quotes, staff selected TPx Communications to provide Internet services.

ATT	\$48,738.60 per year
Comcast	\$50,995.80 per year
TPX Communications	\$28,443.00 per year

Should the City Council award agreements to Edgeworth Security, LLC and TPx Communications for the Project, work shall begin in early 2023. Work will occur in the following order of priority: Arguello and Highlands parks, Wheeler Plaza parking garage, and the Corporation Yard.

ALTERNATIVES:

The alternatives available to the City Council include:

1. Adopt a Resolution appropriating \$100,000 from General Capital Fund to the City Facilities Cameras Project C2205 in Fiscal Year 2022-23, authorizing the City Manager to execute the City Facilities Cameras Products and/or Services Agreement with Edgeworth Security, LLC in the amount of \$443,573, authorizing the City Manager to execute an agreement with the option to renew annually and/or modify Internet speeds with TPx Communications for internet services to support the camera system, and authorizing an expenditure of contingency in the amount of \$77,984; or
2. Do not adopt the Resolution; or
3. Provide staff with alternative direction.

Respectfully submitted by:

Amy Newby, Parks & Recreation Director and

Rebecca Mendenhall, Administrative Services Director

Approved for submission by:



Jeff Maltbie, City Manager

ATTACHMENT(S):

1. Resolution
2. Edgeworth Security Proposal
3. TPx Communications Proposal