

**RESOLUTION NO. 2023- \_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CARLOS  
AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH TYLER  
TECHNOLOGIES, INC. TO IMPLEMENT A CLOUD HOSTED ENTERPRISE PERMITTING  
AND LICENSING SYSTEM AND UPGRADE THE EXISTING TYLER TECHNOLOGIES  
FINANCIAL SYSTEM TO A CLOUD ENVIRONMENT FOR INTEGRATION PURPOSES IN THE  
AMOUNT OF \$716,253 FOR A THREE-YEAR CONTRACT WITH THE OPTION TO RENEW  
THE ANNUAL SUBSCRIPTION SERVICES UNTIL THE SYSTEMS NEED TO BE REPLACED  
AND AUTHORIZING A 20% CONTINGENCY DURING THE IMPLEMENTATION PERIOD.**

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**WHEREAS**, the City currently collects a technology surcharge equal to 0.4% of each Planning and Building Division fee charged, and has the funding available to replace the existing permitting software system; and

**WHEREAS**, the City Council of the City of San Carlos has reviewed the need to replace the existing permitting software system and has determined a capital improvement project is necessary to replace the existing permitting software system; and

**WHEREAS**, on November 28, 2022, the City Council adopted Resolution 2022-117, appropriating \$500,000 from the restricted technology surcharge account in the General Capital Fund in Fiscal Year ("FY") 2022-23 to create a capital improvement project (C2218) to replace the existing permitting software system which was then carried over to the FY 2023-24 budget; and

**WHEREAS**, on June 1, 2023, the City issued a request for proposals for a Community Development, Land Management, Code Compliance and Permitting software application and received a total of nine proposals; and

**WHEREAS**, after review of the proposals and costs, three vendors provided software demonstrations to a panel of City staff representing the departments that will utilize said software; and

**WHEREAS**, after careful consideration, the panel selected Tyler Technologies as the software solution that met the requirements of the request for proposals and budget considerations, and addressed the needs of various City departments; and

**WHEREAS**, an upgrade to the existing MUNIS financial system will assist with integration to the new permitting software.

**NOW, THEREFORE BE IT RESOLVED**, that the San Carlos City Council does hereby authorize the City Manager to execute an agreement with Tyler Technologies, Inc. to implement a cloud hosted enterprise permitting and licensing system and upgrade the existing Tyler Technologies financial system to a cloud environment for integration purposes in the amount of \$716,253 for a three year contract with the option to renew the annual subscription services until the systems need to be replaced and authorize a 20% contingency during the implementation period.

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I, City Clerk Crystal Mui, hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Carlos at a scheduled meeting thereof held on the 25<sup>th</sup> day of September 2023, by the following vote:

**AYES, COUNCILMEMBERS:**

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**NOES, COUNCILMEMBERS:**

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**ABSENT, COUNCILMEMBERS:**

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**CITY CLERK** of the City of San Carlos

APPROVED:

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**MAYOR** of the City of San Carlos