



CITY COUNCIL STAFF REPORT

MEETING DATE: September 25, 2023

ITEM TITLE: Adopt a Resolution Accepting the 7 Winding Way Guardrail Project C1744 and Authorizing the Public Works Director to Issue and Record a Notice of Completion.

RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution accepting the 7 Winding Way Guardrail Project C1744 ("Project") and authorizing the Public Works Director to issue and record a Notice of Completion.

FISCAL IMPLICATIONS:

There are no fiscal implications and no additional appropriation is needed at this time.

The Project is funded from C1744 which had an available budget of approximately \$108,936 for Fiscal Year 2023-24. The City Council awarded a Public Projects Agreement to Golden Bay Construction, Inc. ("Contractor") in the amount of \$99,241 at its meeting on May 22, 2023.

The Project was completed per the award amount of \$99,241 and no additional costs were incurred, nor were any contract change orders executed.

BACKGROUND:

An accident occurred at the intersection of Winding Way and Torino Drive involving a large truck that was unable to stop on the steep downhill grade along Torino Drive. Staff investigated the conditions and evaluated warrants which resulted in the recommendation to install a guardrail along the edge of the roadway at the bottom of Torino Drive.

Staff retained Bellecci & Associates, Inc. to prepare the construction documents. The final bid set construction documents were prepared and signed by the City Engineer on April 5, 2023.

The Project was publicly advertised on April 10, 2023, and sealed bids were opened by the City Clerk on April 27, 2023. The City Council awarded the Project to Golden Bay Construction, Inc. at its meeting on May 22, 2023. The Contractor began the Project on July 24, 2023.

ANALYSIS:

The Project was completed on August 4, 2023, in accordance with the approved final bid set construction documents.

Therefore, staff recommends accepting the 7 Winding Way Guardrail Project C1744 and authorizing the Public Works Director to issue and record a Notice of Completion.

ALTERNATIVES:

The alternatives available to the City Council include:

1. Adopt a Resolution accepting the 7 Winding Way Guardrail Project C1744 and authorizing the Public Works Director to issue and record a Notice of Completion; or
2. Do not adopt the Resolution; or
3. Provide staff with alternative direction.

Respectfully submitted by:

Steven Machida, Public Works Director

Approved for submission by:

A handwritten signature in black ink, appearing to read 'J. Maltbie', is written above a horizontal line.

Jeff Maltbie, City Manager

ATTACHMENT(S):

1. Resolution