

RESOLUTION NO. 2023 – ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CARLOS
AUTHORIZING CITY MANAGER TO SIGN THE REGIONAL EARLY ACTION PLANNING
(REAP) STREAMLINING PILOT AGREEMENT WITH THE ASSOCIATION OF BAY AREA
GOVERNMENTS FOR A TWO-YEAR LICENSE FOR SYMBIUM PLANCHECK SOFTWARE
AT NO COST TO THE CITY OF SAN CARLOS.**

WHEREAS, the California Department of Housing and Community Development (HCD) issued a Notice of Funding Availability (NOFA) on February 27, 2020 of Regional Early Area Planning (REAP) grants to various Councils of Governments (COGs), including the Association of Bay Area Governments (ABAG) which governs the Bay Area; and

WHEREAS, the Association of Bay Area Governments/Metropolitan Transportation Commission (ABAG/MTC), allocated a portion of these funds for Regional Housing Technical Assistance to assist its jurisdictions in furthering housing policy; and

WHEREAS, ABAG/MTC has allocated a portion of these REAP funds for residential permit streamlining, which includes configuration of and software licenses for Symbium Plancheck for 10 jurisdictions within the Bay Area, three of which have been awarded in the first round of the pilot program; and

WHEREAS, the City Council adopted their Strategic Goals on March 13, 2023, including a housing goal with an objective to increase housing production; and

WHEREAS, ABAG/MTC began a second round of the pilot program and on December 14, 2022, staff applied to ABAG/MTC to receive a free software license and technical assistance, interviewed with ABAG/MTC and Symbium staff on January 18, 2023, and on March 10, 2023 was informed that San Carlos had been selected to participate in the pilot program for two years at no cost to the City; and

WHEREAS, the Symbium team will work with San Carlos staff to review and analyze zoning codes and land use regulations applicable to residential building projects, configure all relevant residential regulations into the Symbium Plancheck platform, assist with testing, provide training, and provide a two-year software license.

NOW, THEREFORE BE IT RESOLVED, that San Carlos City Council hereby authorizes the City Manager to sign the final Letter of Agreement with ABAG/MTC for a two year license for Symbium Plancheck.

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I, City Clerk Crystal Mui, hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Carlos at a scheduled meeting thereof held on the 27th day of March 2023, by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

APPROVED:

CITY CLERK of the City of San Carlos

MAYOR of the City of San Carlos