

RESOLUTION NO. 2023 – ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CARLOS
APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR ON-CALL MECHANICAL,
ELECTRICAL, AND PLUMBING ENGINEERING SERVICES FOR A ONE-YEAR TERM, WITH
AN ANNUAL NOT-TO-EXCEED AMOUNT OF \$1,000,000, TO SALAS O'BRIEN; AND
AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT.**

WHEREAS, staff has identified the need to secure a professional services agreement for on-call mechanical, electrical, and plumbing engineering services ("on-call services") with a consulting firm to address the delivery needs of the Capital Improvement Program ("CIP"); and

WHEREAS, the CIP includes projects for storm and sanitary sewers, City facilities, buildings, and parks improvements; and

WHEREAS, there are assessments and recommendations of existing City facilities or buildings that will require the service of a professional engineering firm; and

WHEREAS, a request-for-qualifications was issued on March 16, 2022 and on April 15, 2022 for on-call services and five statements of qualifications were received; and

WHEREAS, staff reviewed the statements based on set criteria as well as the submitting firms' demonstration of thorough knowledge and expertise, and staff selected the firm Salas O'Brien; and

WHEREAS, staff recommends approval of the abovementioned firm and awarding professional services agreement with the stated annual not-to-exceed amount for a one-year term.

NOW, THEREFORE BE IT RESOLVED, that the San Carlos City Council hereby approves a professional services agreement for on-call mechanical, electrical, and plumbing engineering services for a one-year term with an annual not-to-exceed amount of \$1,000,000 to Salas O'Brien; and authorizes the City Manager to execute the agreement.

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I, Crystal Mui, hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Carlos at a scheduled meeting thereof held on the 27th day of March 2023, by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

CITY CLERK of the City of San Carlos

APPROVED:

MAYOR of the City of San Carlos