



**San Carlos City Council/Successor Agency to the  
Redevelopment Agency/Housing Authority Regular Meeting  
Council Chambers, City Hall  
600 Elm Street, San Carlos, CA 94070  
February 13, 2023 7:00 PM**

**MINUTES**

**ROLL CALL**

**City Council Present:**

Adam Rak, Mayor  
Ronald Collins, Vice Mayor  
Sara McDowell, Councilmember  
Pranita Venkatesh, Councilmember

**City Council Absent:**

John Dugan, Councilmember

**Staff Present:**

Kristina Bell, Police Chief  
Nil Blackburn, Assistant City Manager  
Hanieh Houshmandi, Sr. Traffic Engineer  
Adam Lokar, Senior Sustainability Analyst  
Steven Machida, Public Works Director  
Jeff Maltbie, City Manager  
Rebecca Mendenhall, Administrative Services Director  
Crystal Mui, City Clerk  
Amy Newby, Parks and Recreation Director  
Gregory Rubens, City Attorney  
Al Savay, Community Development Director  
Wendy Schettino, Recreation Supervisor

**1. CALL TO ORDER**

Mayor Rak called the meeting to order at 7:00 PM.

**2. PLEDGE OF ALLEGIANCE**

Mayor Rak led the Pledge of Allegiance.

Mayor Rak reported that Councilmember Dugan is out sick and will not be participating in tonight's meeting.

**3. CHANGES TO THE ORDER OF THE AGENDA**

None.

**4. PRESENTATIONS**

- a. Present a Proclamation Recognizing February as Black History Month.

Mayor Rak recognized February as Black History Month and presented a proclamation to community member Deborah Kemp.

Ms. Kemp thanked the Council for the recognition. She spoke on her work in the community and provided suggestions on ways to honor Black History Month.

## 5. COUNCIL COMMUNICATIONS AND ANNOUNCEMENTS

Councilmember Collins reported that he attended a Mosquito and Vector Control conference and spoke on the services the San Mateo County Mosquito and Vector Control District provides to the community.

## 6. PUBLIC COMMENT

Debbie Baldocchi, resident, spoke on the proposed biosafety levels ban that the Planning and Transportation Commission had considered at its last meeting and posed a series of questions stemming from that meeting.

Scot Marsters, resident, expressed concerns regarding the late night noise and activities at Blue Oak Brewing Company and requested the City work with the business to address the issues.

Mayor Rak directed staff to look into the issues reported by Mr. Marsters and Ms. Baldocchi.

## 7. CONSENT CALENDAR

<b>MOTION:</b>	Adopt City Council Consent Calendar Items 'a' – 'i'; and Item 'j' <b>Ordinance 1596</b> Amending San Carlos Municipal Code, Title 18, Zoning Ordinance, Sections 18.04 - Residential Districts, 18.05 – Mixed-Use Districts, 18.20 – Parking and Loading, and 18.41 – Terms and Definitions.
<b>MOVER:</b>	Sara McDowell
<b>SECONDER:</b>	Ronald Collins
<b>AYES:</b>	McDowell, Venkatesh, Collins, Rak
<b>NAYS:</b>	None
<b>ABSENT:</b>	John Dugan
<b>RESULT:</b>	Motion Passed 4 – 0 – 1

- a. Motion to Waive Reading of All Ordinances.
- b. Approve the January 9, 2023 City Council Regular Meeting Minutes.
- c. Adopt a Resolution Establishing the Time, Place and Duration of the Farmers' Market.  
**Resolution 2023-011**

- d. Adopt a Resolution Authorizing the City Manager to Sign an Agreement for Products and/or Services with Urban Villages Farmers' Market Association to Operate the San Carlos Farmers' Market Event. **Resolution 2023-012**
- e. Adopt a Resolution Making Findings and Authorizing Remote Teleconference Meetings of the City Council and Commissions Pursuant to Assembly Bill 361. **Resolution 2023-013**
- f. Adopt a Resolution Authorizing the City Manager to Execute a Three-Year Agreement for Products and/or Services with Avalon Transportation for Bus Transportation Services for Youth Center and Adult Community Center Programs in an Amount Not to Exceed \$189,311, with an Option to Renew for Two Additional Years. **Resolution 2023-014**
- g. Adopt a Resolution Authorizing the City Manager to Execute a Second Addendum to the Professional Services Agreement with True North Research, Inc. for Survey Services for an Additional Three Years. **Resolution 2023-015**
- h. Deny Claim of Jake Diana.
- i. Adopt a Resolution Authorizing the Submission of a Grant Application for the Downtown Specific Plan in the Amount of \$300,000 in Response to the Metropolitan Transportation Commission's (MTC's) Priority Development Area (PDA) Grant Call for Projects. **Resolution 2023-016**
- j. Adopt Ordinance 1596 Amending San Carlos Municipal Code, Title 18, Zoning Ordinance, Sections 18.04 - Residential Districts, 18.05 – Mixed-Use Districts, 18.20 – Parking and Loading, and 18.41 – Terms and Definitions.

## 8. NEW BUSINESS

- a. Consideration of Adopting a Resolution Approving the Greater East San Carlos (GESC) Slow Street Project.

Public Works Director Steven Machida provided background on the Greater East San Carlos Slow Street Project and, along with Senior Traffic Engineer Hanieh Houshmandi, responded to Council questions.

Councilmember McDowell suggested staff notify residents who will have the curb in front of their home painted red and requested that in a year, in addition to conducting new traffic counts, staff gather community feedback and report it to Council.

### Public Comment

- Jeff Maley, resident, spoke in favor of the project but requested steps be taken to mitigate the loss of parking spaces.

- Jennifer Rosse, resident, requested the elimination of red curbs from the pilot program.
- Sonia Elkes, resident, requested confirmation that the “Local Traffic Only” sign encourages multimodal transportation through the area.
- Scot Marsters, resident, expressed concern regarding the red zones.
- Anna Axiaq, resident, requested removal of a pylon and red curbs.
- Dimitri Vandellos, resident, requested the red curbs be reduced or eliminated and provided a suggestion for re-evaluating the program.
- Resident commented that she had questions.

Mayor Rak directed the resident to address her questions with staff offline.

Mr. Machida responded to Council’s additional questions.

<b>MOTION:</b>	Adopt <b>Resolution 2023-017</b> Appropriating \$35,000 from the General Capital Fund 0025 for the Greater East San Carlos Neighborhood Slow Street Project; Approving the Plans and Specifications; and Authorizing a Call for Bids.
<b>MOVER:</b>	Ronald Collins
<b>SECONDER:</b>	Pranita Venkatesh
<b>AYES:</b>	Collins, McDowell, Venkatesh, Rak
<b>NAYS:</b>	None
<b>ABSENT:</b>	John Dugan
<b>RESULT:</b>	Motion Passed 4 – 0 – 1

## 9. REPORTS TO COUNCIL

- Receive the 2022 Climate Mitigation and Adaptation Plan Annual Report.

Senior Sustainability Analyst Adam Lokar highlighted the City’s efforts from 2022 to implement the Climate Mitigation and Adaptation Plan and address climate change. Mr. Lokar responded to Council questions.

Council provided the following direction to staff:

- provide an update from the Four Corners Working Group on the Alameda de las Pulgas Improvement Project
- prioritize adding more electric vehicle (EV) charging stations at public facilities
- explore Redwood City’s program of having EV charging stations located at schools for faculty and available to the community on weekends
- consider distributing information on requirements and opportunities to homeowners who are remodeling their homes

Public Comment

- Sonia Elkes, resident, spoke on her work in the community to address climate change and requested the city partner with her to encourage and attract middle school students to attend the next bike fair.

Mayor Rak directed staff to follow-up with Ms. Elkes on her request.

- Brett Ehrlich, resident, provided suggestions on how to improve on monitoring progress and reporting activities.
- Suzanne Emerson, resident, provided suggestions on additional actions to address climate change.

b. Receive an Updated Report on Traffic Collisions.

Police Chief Kristina Bell presented traffic collision data from 2022 and compared it to previous years. Chief Bell responded to Council questions.

Council provided the following feedback:

- enforce double-parking violations and consider how to mitigate the issue
- provide a map of the City marked with traffic collision hot spots from 2022

10. AGENDA SETTING

None.

11. ADJOURNMENT

Mayor Rak adjourned 8:43 PM.

---

Crystal Mui,  
City Clerk