

RESOLUTION NO. 2024 – ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CARLOS
APPROVING THE CLASSIFICATION SPECIFICATION FOR THE ASSISTANT PUBLIC
WORKS DIRECTOR AND AMENDING THE MANAGEMENT GROUP SALARY AND
BENEFIT RESOLUTION APPENDICES.**

WHEREAS, Chapter 2.44.050 of the City’s Municipal Code states that any revisions to a position classification shall be adopted by Council Resolution; and

WHEREAS, on June 10, 2024, the City Council approved the Assistant Public Works Director position with the adoption of the Fiscal Year 2024-25 Mid-Cycle Budget Adjustments; and

WHEREAS, it is now necessary to create a classification specification for the Assistant Public Works Director position to reflect the requirements and responsibilities of the positions; and

WHEREAS, the appendices of the Management Group Salary and Benefit Resolution need to be amended to include the salary of the new classification.

NOW, THEREFORE BE IT RESOLVED, that the San Carlos City Council hereby approves:

1. The Classification Specification of the Assistant Public Works Director position; and
2. Amending the appendices of the Management Group Salary and Benefit Resolutions.

* * * * *

I, City Clerk Crystal Mui, hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Carlos at a scheduled meeting thereof held on the 23rd day of September 2024, by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

CITY CLERK of the City of San Carlos

APPROVED:

MAYOR of the City of San Carlos