

ORDINANCE NO. 1614

AN ORDINANCE OF THE CITY OF SAN CARLOS AMENDING SAN CARLOS MUNICIPAL CODE CHAPTER 2.24 – COMMISSIONS, TO UPDATE THE MEETING FREQUENCY FOR THE ECONOMIC DEVELOPMENT ADVISORY COMMISSION.

SECTION 1. Findings. The City Council of the City of San Carlos does hereby find and declares as follows:

WHEREAS, San Carlos Municipal Code Section 2.24 establishes the Commissions and Boards in San Carlos; and

WHEREAS, the City Council desires to provide more opportunities for residents of San Carlos to serve on commissions, committees, and boards and to hear more diverse opinions and input when considering issues that come before the City Council; and

WHEREAS, the Economic Development and Advisory Commission has effectively been meeting five times per year for the last three years and the City Council deems this an appropriate time to formally adjust the Commissions meeting frequency to a minimum of four times per year.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of San Carlos as follows:

SECTION 2: The City Council hereby approves the Municipal Code Ordinance amendment attached as Exhibit A.

SECTION 3: CEQA. This Ordinance is exempt from additional environmental review pursuant to California Environmental Quality Act (“CEQA”) Guidelines Section 15061(b)(3); under the general rule that CEQA applies only to projects, which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

SECTION 4: Severability. The City Council hereby declares that it would have passed this Ordinance sentence by sentence, paragraph by paragraph, and section by section, and does hereby declare that any provisions of this Ordinance are severable and if for any reason any sentence, paragraph or section of this Ordinance shall be held invalid, such decision shall not affect the validity of the remaining parts of this Ordinance.

SECTION 5: Publication and Effective Date. This Ordinance shall be published and posted according to law and shall take effect and be in force from and after 30 days after its passage and adoption.

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I, City Clerk Crystal Mui, hereby certify that the foregoing Ordinance was introduced on the 8th day of April, 2024 and passed and adopted as an Ordinance of the City Council of the City of San Carlos at a regular meeting thereof held on the 22nd day of April, 2024 by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

CITY CLERK of the City of San Carlos

APPROVED:

MAYOR of the City of San Carlos

Exhibit A: Amendments to San Carlos Municipal Code Chapter 2.24

EXHIBIT A – AMENDMENT TO SAN CARLOS MUNICIPAL CODE CHAPTER 2.24 – COMMISSIONS

(New language is shown with **bold underline**. Removed language is shown in ~~strikethrough~~)

2.24.080 Meetings—Frequency.

Each commission or board shall hold regular meetings, not less than one each month, at the Council chambers of the City Hall of San Carlos or at such other place as may be convenient and necessary. The time and day of such meetings shall be as set from time to time by each commission or board. Each commission or board shall hold such additional meetings as it deems advisable. If at any time any regular meeting falls on a holiday, such regular meeting shall be held on the next business day. The Parks, Recreation and Culture Commission **and the Economic Development Advisory Commission** shall be required to meet only quarterly.

2.24.260 Economic Development Advisory Commission.

C. Organization and Terms of Office.

1. At the initial meeting of EDAC, and yearly thereafter, the Commissioners shall elect the Chairperson, Vice Chairperson, a Secretary and other such officers as deemed necessary by the Commissioners. The Chairperson shall preside at all meetings of EDAC. The Vice Chairperson shall perform the duties of the Chairperson when the Chairperson is absent. In the event of a vacancy in the Chairperson's position, the Vice Chairperson shall succeed as Chairperson for the balance of the Chairperson's term and the Commission shall elect a successor to fill the vacancy of the Vice Chairperson.
2. EDAC shall establish rules and regulations for its own procedures and shall meet ~~a minimum of four times per year~~ **quarterly at a minimum**, and whenever else it determines to be necessary.