

CITY OF SAN CARLOS
2024 STRATEGIC WORK PLAN
February 2024 Update

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Childcare: *The City of San Carlos will encourage and support the creation, operation, and access to-of childcare facilities by-and reduceing barriers to creation and expansion.*

Objective #1: Develop a plan on how to apply childcare funds that are collected through impact fees.

Actions/Tasks:

- ~~Develop and bring to the Council for consideration a strategy on how to distribute childcare impact fee funds, including guidance on whether to prioritize certain types of providers and the structure by which such funding should be provided (e.g., grants versus loans). Anticipated completion April 2024.~~
1. Develop and bring to the Council for consideration a strategy on how to distribute childcare impact fee funds, including guidance on whether to prioritize certain types of providers and the structure by which such funding should be provided (e.g., grants versus loans). Anticipated completion April 2024*.
 2. Determine legal use of impact fees and prepare a memo to brief the Council. May 2024.
 - 1.3. Release a Notice of Funding Availability and begin accepting applications. September 2024.
 - 2.—

Objective #2: Consider zoning/co-location options for childcare sites.

Actions/Tasks:

1. Consider rezoning to allow childcare centers in single-family residential districts on sites that were previously schools, religious facilities, or community centers. **Anticipated completion May 2024.**

Objective #3: Consider reducing or waiving City-controlled planning and/or permit fees for childcare projects.

Actions/Tasks:

1. Incorporate waiver of City-controlled permit fees for childcare centers into annual update for user fee schedule. **Anticipated completion April 2024 (with Ccitywide fee schedule).**
- 1.2. Present a resolution to the Council. April 2024.

Objective #4: Create/modify resources and learning opportunities for stakeholders and foster connections between providers and the community.

Actions/Tasks:

1. Facilitate open house for community to meet childcare providers. **May 2024.** ~~Conduct a Childcare Roundtable Event with stakeholders, the Childcare Subcommittee, and City staff. Completed April 2023.~~
2. Conduct a survey to gauge the needs of all stakeholders. **May 2024.**
3. Increase awareness of existing childcare tools and resources to the community via an annual report, social media outreach, or website updates. **Ongoing.**

*Anticipated completion dates are listed in **bold** following each Action/Task.

Climate Change Mitigation, Adaptation, and Resilience: *The City of San Carlos will support sustainability initiatives and address climate change. As part of its focus on climate change, the City of San Carlos will continue to address vulnerability and adapt to changing climate conditions such as wildfires, flooding, drought, and sea level rise.*

Objective #1: Continue to plan and implement the 33 Council-approved greenhouse gas reduction strategies and 12 adaptation/resilience strategies measures approved by the Council in the Climate Mitigation and Adaptation Plan (CMAP).

Actions/Tasks:

- ~~1. Review and update City standards related to creek setbacks, buffer zones, and minimum floor elevations. **Anticipated completion May 2025.**~~
 - ~~a. **Update:** Pulgas Creek Watershed study is in progress. **Anticipated completion May 2024.**~~
 - ~~b. **Update:** Watershed study with recommendations will be brought to the Council. **Anticipated completion November 2024.**~~
- ~~2.1. Continue to coordinate with OneShoreline to integrate its sea level rise mitigation planning into City's planning initiatives. **Ongoing.**~~
 - ~~a. **Update:** Staff reviewed and provided input to OneShoreline's Planning Policy Guide which will be used to develop recommendations and policies for San Carlos. **Completed May 2023.**~~
2. Work with Peninsula Clean Energy to administer funds for EV charging incentive program for multifamily buildings. **Completed July 2023**Ongoing.
3. Work with Peninsula Clean Energy to investigate feasibility of installing solar on City facilities. **April 2024.**
4. Conduct a fee study to develop an in-lieu fee to offset greenhouse gas emissions associated with projects exempted from the City's all electric reach code. **Anticipated completion**On hold pending changes in legal climate related to electrification. January 2024.
 - ~~e. Update the Council and community on the implications of the Berkeley ruling. **April 2024.**~~
 - ~~a.~~
5. Develop and implement citywide EV charging plan to install 15 EV charging stations by 2030 and 25 by 2050.
 - a. Work with the Peninsula Clean Energy EV Ready program to do site assessments of 3-5 public locations. **March 2025.**

Objective #2: Refine policies and develop standards to integrate flood and sea level rise resiliency initiatives into existing processes, policies, and plans to prepare for the future.

- a. Review and update City standards related to creek setbacks, buffer zones, and minimum floor elevations. **May 2025.**
- b. Pulgas Creek Watershed study is in progress. **May 2024.**
- c. Watershed study in with recommendations will be brought to the Council. **November 2024.**
- d. Coordinate with regional and state agencies, and neighboring jurisdictions (Belmont, Redwood City, and San Mateo County) to study, develop, and implement coordinated approaches to flood protection, sea level rise, and rising groundwater levels due to climate change. **Ongoing.**

a. ~~Update: Issued a request for proposals and awarded contract to vendor to conduct the fee study. **August 2023.**~~

4. ~~Develop a program for use of the in lieu, impact, or other related funds to implement electrification projects, i.e. solar, EV chargers on public property, etc. **Anticipated completion March 2024.**~~

~~Coordinate with regional and state agencies, and neighboring jurisdictions (Belmont, Redwood City, and San Mateo County) to study, develop, and implement coordinated approaches to flood protection, sea level rise, and rising groundwater levels due to climate change. **Ongoing.**~~

- e. Participate in the sea level rise adaptation project inventory developed by MTC/ABAG and BCDC in order to estimate regional sea level rise adaptation needs. **Ongoing.**

5.f. Continue to coordinate with OneShoreline to integrate its sea level rise mitigation planning into City's planning initiatives. **Ongoing.**

a. ~~**Update:** Met with: Belmont and Redwood City regarding the process timeline for cleaning Cordilleras Creek; Belmont and San Mateo County on Belmont Creek to discuss the storm detention pond at Twin Pines Park (design is underway); and, OneShoreline to secure regulatory permits for creek cleanups. **Completed February through July 2023.**~~

b. ~~**Update:** Monitoring Caltran's Highway Bridge Replacement project at Cordilleras Creek to improve creek capacity and operations underneath the freeway. **Completed October 2023.**~~

c. ~~**Update:** Per existing arrangement with Redwood City, Redwood City cleaned Cordilleras Creek at Industrial. **Completed February 2023.**~~

d. ~~**Update:** Per existing arrangement with Redwood City, Redwood City will clean Cordilleras Creek at Industrial prior to storm season. **Completed October 2023.**~~

Objective #32: Perform community engagement and outreach to promote sustainability initiatives citywide.

Actions/Tasks:

- ~~1. Host Earth Day event at the Farmers' Market in collaboration with partners to promote sustainability related resources and programs. **Completed April 2023.**~~
- ~~2. Plan and host a sustainability block party this summer. **Anticipated completion September 2023.**~~
- ~~1. Organize annual community creek cleaning event in the fall. **Completed September 2023. Ongoing.**~~
- ~~3.2. Publish and distribute a *Flood and Storm Safety Spotlight* to every address in the city. **Completed November 2023.**~~
- ~~4. Launch Adopt a Drain Program. Investigate feasibility of an adopt-a-drain program. **Completed August 2023.**~~
 - ~~a. **Update:** Hosted best practices sharing session with City of Burlingame to review its Adopt-a-drain program. **Completed March 2023.**~~
 - ~~b. **Update:** Storm drains mapped and process has been defined. **Completed September 2023.**~~
 - ~~c.3. **Update:** Launch program. **Anticipated completion April 2024.**~~

Objective #34: Update emergency plans and policies.

Actions/Tasks:

- ~~1. Adopt updated Emergency Operations Plan (EOP) by July 2023. **Completed July 2023.**~~
- ~~2.1. Build an Emergency Operations Center staff roster and communication plan to prepare for emergencies or disasters by July 2023. **Anticipated completion November 2024.**~~
- ~~3.2. Deliver EOC training to City staff, including Cal OES courses and exercises. **Anticipated completion MarchAugust 2024.**~~

Downtown: *The City of San Carlos will work with residents, property owners, business owners, committees, commissions, the Chamber of Commerce, and all other interested members of the community to develop a plan to understand and ensure that the downtown meets the needs of the community and businesses now and into the future.*

Objective #1: Implement the community engagement strategy for the Downtown Specific Plan.

Actions/Tasks:

1. Continue to work with the Downtown Advisory Committee (DTAC) and obtain their feedback in developing the preferred concepts to inform development of the Specific Plan. **In-progressOngoing**.
 - a. ~~Update: The DTAC met with staff/consultants January, June, and November 2023.~~
 - b. ~~Update: Additional meetings planned in 2024.~~
2. Involve the community in the Specific Plan process through Community Workshops to gather their input, shape the future vision for the area, and share information and key findings. **In-progressOngoing**.
 - a. ~~Update: Completed online survey April 2023.~~
 - b. ~~Update: Held Downtown business stakeholder meeting May 2023.~~
 - c. ~~Update: Held downtown ideation workshops on December 6 and 9, 2023.~~
 - d. ~~Update: Anticipated completion of online survey by January 2024.~~
 - e. ~~Update: Additional meetings planned in 2024.~~
3. At key stages of the project, invite the public to open houses to learn more about the project and provide feedback. **In-progressOngoing**.
 - a. ~~Update: Held open house March, and another in-person event on December 9, 2023.~~
 - b. ~~Update: Additional open houses planned 2024.~~
4. Hold study sessions with the Planning and Transportation Commission and the City Council to share public input, alternative concepts, and shared preferences; and receive guidance and feedback to be used to prepare the Specific Plan. **In progressOngoing**.
 - a. ~~Update: Held study session with Planning and Transportation Commission April 2023.~~
 - b. ~~Update: Held study session with City Council April 2023.~~

~~e.a.~~ **Update:** ~~S~~Additional study sessions planned for ~~1Q2024~~May/June 2024.

5. Distribute a *Spotlight Newsletter* to inform the community about the preferred vision for downtown San Carlos. **Anticipated completion May/JuneOctober 2024.**

Objective #2: Create the Downtown Specific Plan and corresponding implementation strategies.

Actions/Tasks:

~~1. Analyze impacts and tradeoffs of potential street closures and reconfigurations, including sitewide parking demand. May 2024.~~

~~1. Develop a comparative analysis of multimodal circulation for selected alternatives. Anticipated completion May 2024.~~

~~2. Select the preferred concept for Laurel Street and street/roadway design and beautification for all other streets within the Downtown Specific Plan area.~~

~~a. Update: Agreement to permanently close Laurel Street April 2023 and formally adopted Pedestrian Mall ordinance November 2023.~~

~~b.2. Update: Presented refinements to potential design option for Laurel Street to the DTAC in November 2023 and to the community in December 2023. In addition, presented options for 600 & 800 Laurel Street and 1100 & 1200 San Carlos Avenue and El Camino Real. Present streetscape designs for Laurel Street and all other streets in the Downtown Plan at a study session for the Council's endorsement. June 2024.~~

~~c. Update: Selection of preferred street designs anticipated May 2024.~~

~~3. Develop a comparative analysis of multimodal circulation for selected alternatives. Anticipated completion May 2024.~~

~~4. Analyze impacts and tradeoffs of potential street closures and reconfigurations, including sitewide parking demand. Anticipated completion May 2024.~~

~~5.4. Determine the preferred location and design of public spaces (parks, plazas, and street closures), sustainability features, and community facility options. Anticipated completion MayJune 2024.~~

~~a. Update: Initial concepts were presented to the community, Commission, and the Council. Completed April 2023.~~

~~b. Update: Refined concepts were presented to the community. November and December 2023.~~

~~6.5. Prepare an infrastructure development services plan, and budget, and phasing as a key chapter of the Specific Plan. Anticipated completion September November 2024.~~

~~7.6.~~ Prepare and release Draft Specific Plan. ~~Anticipated completion September November 2024.~~

~~8.7.~~ Begin environmental evaluation. ~~Anticipated completion November September 2024.~~

Objective #3: Ensure that the vision and goals of the Downtown Specific Plan come to fruition.

Actions/Tasks:

1. Conduct and complete market demand analyses, economic studies, and develop implementation recommendations. ~~Anticipated completion November 2024.~~
2. Recommend strategic public improvements, including timing/phasing, and key catalyst projects and programs. **In progress.**

~~a. Update: Full closure of 700 block of Laurel Street identified as a key catalyst project. November 2023.~~

~~b.a. Update: Preparation of Streetscape Master Plan, including Laurel Street and other streets. Anticipated completion April May 2025.~~

3. Develop implementation strategies and financing mechanisms for short- and long-term goals. Discover opportunities to leverage public financing with private investment. ~~Anticipated completion September November 2024.~~

4. Work with Public Works/Engineering, Parks & Recreation, and Fire to provide regular updates, share key information, receive feedback and determine necessary steps to develop Plans, specifications, and estimates needed to implement first phase streetscape and roadway improvements identified in the Specific Plan. **In progress.**

~~a. Hold Update: Multi-department team consisting of Public Works/Engineering, Parks & Recreation, Fire, and Community Development/Planning/Economic Development participated in Downtown merchants meeting May 2023.~~

~~b.a. Update: Had interdepartmental meeting to look at design concepts in November 2023. interdepartmental Additional meeting. planned Completed February 2024.~~

~~**Objective #4:** Explore safe, interim improvements to parklets and surrounding areas while the Downtown Specific Plan is being developed and implemented. Completed April 2023.~~

Actions/Tasks:

- ~~1. Research and investigate safe options to beautify parklets and surrounding areas with art, water walls, and planter boxes. Completed April 2023.~~
- ~~2. Update: Completed additional scope on San Carlos Avenue and Laurel Street. December 2023.~~

———**Objective #4:** Design and implement a demonstration project along the 600 and/or 700 blocks of Laurel Street to demonstrate and celebrate the community's shared vision for streetscape, outdoor dining, and public plaza improvements in downtown San Carlos.

Actions/Tasks:

1. Develop an interdepartmental City team and coordinate with external stakeholders. **July 2024.**
2. Develop a work program to develop scope, schedule, budget, themes, community engagement, and project logistics. **September 2024.**
3. Implement demonstration project to coincide with centennial celebrations. **March 2025.**

Housing: *The City of San Carlos will actively encourage and support the creation of housing to provide a safe, inclusive, diverse, and affordable supply by facilitating development of housing for all income levels.*

Objective #1: Increase the number of Below Market Rate (BMR) housing units to meet local and regional housing requirements (e.g.: regional collaboration, grant programs, acquisition, and new development). **Ongoing.**

Actions/Tasks:

1. Explore strategically acquiring property for future affordable housing projects, maintaining relationships with the local broker community and bringing opportunities to the Council for direction as needed.

~~a. **Update:** Close escrow on properties purchased by Housing Authority at 1800 El Camino Real and 1131-1133 Eaton Ave. **Completed October 2023.**~~

- ~~2. Explore the acquisition of market rate units to convert to BMR and complimentary strategies for leveraging BMR Housing Funds to increase BMR housing supply. Staff is reviewing and working with representatives from two programs, one from the California Community Housing Agency (CalCHA) and the other from the California Statewide Communities Development Authority (CSCDA). **Anticipated completion March 2023.**~~

~~a. **Update:** Staff reviewed two programs and determined that City does not contain developments meeting requirements due to the small number of units. **Completed July 2023.**~~

~~b. **Update:** Staff will re-evaluate conversion programs based on recent interest from large multifamily developers. **Completed March 2023.** Evaluated annually.~~

Objective #2: Facilitate completion of projects currently underway.

Actions/Tasks:

1. Continue development of affordable housing project at 1232 Cherry Street. **In progress.**

~~a. **Update:** City approved loan making \$9.6M available to developer. **Completed June 2023.**~~

~~b. **Update:** Project applied for \$2.5M in funding through the Infill Infrastructure Grant (IIG) Program. **Completed July 2023.**~~

~~c. **Update:** Undergrounding and relocating existing utilities expected to commence January 2024. **October 2024.**~~

~~d. **Update:** Residential construction expected to commence November 2024. **Estimated Completion Mid-2026.**~~

2. Complete regulatory agreements for market rate multi-family projects building BMR units. **Ongoing.**

- a. ~~Update:~~ 1240 El Camino Real. **Completed July 2023.**

- b. ~~Update:~~ 1257 Magnolia Ave; 11 El Camino Real; ~~and~~ 155-160 Vista Del Grande; ~~and~~. **Anticipated completion March 2024.**

Objective #3: Increase housing production.

Actions/Tasks:

1. Continue to expedite ADU approvals and provide guidance/resources to homeowners. **Ongoing.**

- a. ~~Update:~~ Staff is exploring feasibility of participating in a non-profit ADU center ("21 Elements") that would provide assistance to San Carlos residents. **Completed February 2024. Anticipated completion February 2024.**

- a.b. ~~Met with 21 Elements in December 2023. Will likely request Request funding for San Carlos' portion of an ADU resource center from Council for FY25. April 2024 Still in progress.~~

2. Adopt Updated ADU Ordinance. **Completed November 2023.**

3. Adopt Objective Design Standards for single-family, including SB 9 units, and multi-family residential projects.

- a. ~~Update:~~ Single-family adoption. **Completed November 2023.**

- b. ~~Update:~~ Multi-family adoption. ~~Anticipated completion November 2024.~~

4. Implement the 2023-2031 Housing Element and report on its progress as required by the State within the Housing Element Annual Progress Report due every year in April. **Anticipated completion April 2024.**

- 4.5. ~~Consider working with the County on a workforce housing initiative. Timing TBD.~~

Objective #4: Consider General Plan amendments and rezoning in the Northeast Specific Plan to include housing. **Completed February 2024.**

Actions/Tasks:

1. See Goal, Northeast Specific Plan, Objective 2, Task 2 (below). **Completed February 2024.**

4. All the proposed scenarios for the Northeast Specific Plan include housing. Staff and consultants presented these scenarios to the Council in February 2024. As such, Objective #4, Action/Task 1 will be **marked completed as of February 2024** even though the final scenario is still being developed under the Northeast Specific Plan goal.

Mobility, Traffic and Transportation Infrastructure: *The City of San Carlos will actively pursue plans and strategies for improving mobility, traffic, parking, transportation infrastructure, and street maintenance while encouraging alternative modes of transportation to provide efficient, safe, and effective movement throughout the city.*

Objective #1: Implement the Bicycle and Pedestrian Master Plan to encourage alternative modes of transportation which includes micro-mobility, and improved mobility, and safety for people of all ages and abilities.

Actions/Tasks:

1. San Carlos Avenue pedestrian safety improvements phase III – Wellington to Beverley. ~~Anticipated completion September 2024.~~
- a. ~~Update:~~ Project design. ~~Completed December 2023.~~
2. Brittan Avenue Sidewalk Construction – Sunset Drive to Rogers Avenue. ~~Anticipated completion December 2025.~~
- a. ~~Update:~~ Project design. **In progress.**
- b. ~~Update:~~ Planning and Transportation Commission review and public outreach. **Completed November 2023.**
- c. ~~Update:~~ City Council review. ~~Anticipated completion February 2024.~~
3. Alameda de las Pulgas Corridor Improvement (Four Corners). ~~Anticipated completion March 2027.~~
- a. ~~Update:~~ Project design. ~~In progress. Anticipated completion August 2024.~~
4. Coordinate with C/CAG on a countywide shared micro-mobility policy/program. **In progress.**
- a. ~~Update:~~ Phase 1 micro-mobility pilot program set up in progress in Daly City & Redwood City.
- b.a. ~~Update:~~ Operator selection. ~~Anticipated completion August 2024.~~
- e.b. ~~Update:~~ San Carlos is in Phase 2. **Schedule to be determined.**
5. Identify funding mechanisms and public/private partnership opportunities to support and enhance transportation, traffic, and mobility. **Ongoing.**
- a. **Update:** Several development agreements have been approved or are under negotiation that include community benefits toward transportation, traffic, and mobility.

Objective #2: Identify and implement citywide street and intersection projects and initiatives to improve traffic flow and parking utilizing smart technologies.

Actions/Tasks:

1. Perform citywide traffic signal study, which will include, among other things, the timing of signals along upper East San Carlos Avenue. ~~Completed~~ **Anticipated completion January 2024.**
 - ~~a. Update: Phase 1 goal setting and citywide signal inventory. Completed June 2023.~~
 - ~~b. Update: Phase 2 signal timing analysis and standard development. Completed November 2023.~~
 - ~~c.a. Update: Planning and Transportation Commission review and public outreach. Anticipated completion February~~ **March 2024.**
 - ~~b. Update: City Council review and adoption of final Traffic Signal Master Plan. Anticipated completion March~~ **May 2024.**
2. Perform a downtown traffic operations study as part of the Downtown Specific Plan. July 2024.
3. Identify strategies to improve San Carlos' Transportation Demand Management (TDM) Ordinance and on-street/off-street parking regulations.
 - ~~d.a. Present strategies and proposed changes for the City Council's consideration. April 2024.~~
4. Increase ~~pavement condition index~~ (PCI) through Annual Pavement Rehabilitation program. Ongoing.
 - ~~2. a. Update: Project design. Anticipated completion September 2023.~~
 - ~~b. Update: Project award. Anticipated completion March 2024.~~
5. Implement Neighborhood Traffic Management Program. Ongoing.
 - ~~a. Install High visibility crosswalk and RRFB at 1650 Industrial Road. September 2024.~~
 - ~~b. Install High visibility crosswalk and RRFB at Industrial Road and Tanklage. May 2025.~~
 - ~~3.c. Construct pilot traffic circle at Crestview and Edmunds. November 2024.~~
 - ~~a. Update: GESC Slow Street Pilot Project. Completed July 2023.~~
 - ~~b. Update: Hybrid Pedestrian Beacon (HAWK) at Belmont and El Camino. In progress. Completed October 2023.~~

~~4.6.~~ Develop a citywide policy for the residential parking permit program. **Anticipated completion June 2024.**

- a. **Update:** Parking study is underway as part of the Downtown Specific Plan, which will include evaluation of the need for a parking permit program.

Objective #3: Develop community education, reporting, outreach, and information tools using change management principles and practices. **Ongoing.**

Actions/Tasks:

~~4.~~ Maintain citywide construction activities webpage. **Ongoing.**

~~a.1.~~ **Update:** The construction activities webpage is updated weekly.

2. Develop additional ways to outreach to the community to ensure they understand changes that will impact them. **Ongoing.**

- a. **Update:** Outreach is tailored to each project's scope, size, impact, and type. **Ongoing.**

~~a.b.~~ Produce a Transportation Spotlight. **July 2024.**

Objective #4: Implement Safe Routes to School (SRTS) improvements to increase bicycle and pedestrian safety.

1. Enhance traffic and pedestrian safety through education and enforcement. **Ongoing.**

- ~~b.~~ **Update:** Participated in a Bicycle Safety Event at Central Middle School. **Completed January 2023.**

- ~~c.~~ **Update:** Conducted a high-visibility traffic enforcement detail during Super Bowl Weekend. **Completed February 2023.**

- ~~d.a.~~ **Update:** Conduct annual a Distracted Driving Traffic operation. **Completed April 2023 Ongoing.**

- ~~e.b.~~ **Update:** Host annual a Sobriety and Driver's License Checkpoint. **Completed May 2023. Ongoing.**

- ~~f.c.~~ **Update:** Conduct monthly Saturated Traffic Enforcement Program with the Sheriff's Office Motorcycle Unit for high visibility and enforcement. **Ongoing.**

- ~~g.d.~~ **Update:** Conduct a Pedestrian Safety Operation for Pedestrian Safety month. **Completed September 2023 Ongoing.**

~~2.~~ Analyze crosswalk improvements at San Carlos Avenue and Kenton, and San Carlos Avenue, and Prospect. **Completed July 2023.**

- ~~a.~~ **Update:** Rectangular Rapid Flashing Beacons and associated crosswalk improvements constructed.

~~3.2.~~ Crosswalk striping and marking at various locations per SRTS. **Completed August 2023.** Ongoing.

~~4.3.~~ Arroyo Avenue and Chestnut Street SRTS improvements. **In progress.**

a. **Update:** Project design. **In progress.** ~~Anticipated completion June 2024.~~

b. **Update:** Conduct outreach. ~~Anticipated completion May 2024.~~

4. Tamarack/Belle, Elm/Arroyo, Belmont/Cedar, St. Francis/Cedar SRTS Intersection and Sidewalk Improvements. November 2025.

~~b.5.~~ Arroyo/Woodland and Olive/Elm SRTS Intersection and Sidewalk Improvements. November 2025.

Objective #5: Structure a partnership among the City, property owners, businesses, and employers and leverage resources to create effective trip reduction strategies through the creation of a Transportation Management Agency (TMA).

~~1. Hold a Study Session with the City Council and Planning and Transportation Commission with regard to transportation management agencies. Completed April 2023.~~

~~2.1.~~ Perform outreach and coordinate with developers, property owners, and businesses; set up development participation thresholds; and, create the organizational framework for the TMA. **In progress.**

a. **Update:** Staff conducted initial outreach and coordination with developers and property owners. All recent commercial projects in the east side include a condition of approval requiring participation in a TMA if/when formed.

Northeast Area Specific Plan: *The City of San Carlos will work with residents, property owners, stakeholders, business owners, committees, commissions, the Chamber of Commerce, and all other interested members of the community to develop a plan in response to continued development interest in the life sciences and biotechnology sectors, and develop policies and strategies to incorporate housing as part of this new development.*

Objective #1: Create outreach and engagement opportunities that actively involve Northeast Area stakeholders and the San Carlos community in the visioning and development of the Specific Plan.

Actions/Tasks:

1. Involve Northeast Area property owners and business owners through focus group meetings to gather their input and vision for the future of the area. **Ongoing.**
2. Involve the community in the Specific Plan process through community workshops to gather their input, shape the future vision for the area, and share information and key findings. **Ongoing.**
 - ~~a. **Update:** Hosted first Community Workshop. **Completed March 2023.**~~
 - ~~b. **Update:** Host second Community Workshop (virtual). **Completed September 2023.**~~
 - ~~c. **Update:** Host in-person pop-ups. **Completed September 2023.**~~
 - ~~d. **Update:** Host third Community Workshop. **Anticipated completion July 2024.**~~
3. Participate in monthly Harbor Industrial Association meetings to create a feedback loop with stakeholders to gather input and share process updates. **Ongoing.**
4. Create a Northeast Area Specific Plan website to inform the community about the planning process and update the website at key milestones throughout the planning process. **Updates are ongoing.**
 - ~~a. **Update:** Website created. **Completed March 2023.**~~
- ~~5. **Distribute a *Spotlight Newsletter* which focuses on the Northeast Area Specific Plan process and how the community can be involved. **Completed March 2023.****~~

Objective #2: Develop a “preferred scenario,” or a preferred plan for the future that envisions and describes the appropriate mix of land uses, mobility improvements, flooding and climate change strategies, and other necessary initiatives to plan for and support a thriving Northeast Area. **Completed February 2024.**

Actions/Tasks:

1. ~~Gather the critical information that is needed to make informed decisions about the future vision of the Northeast Area. This includes conducting an existing conditions analysis, including an economic, land use, environmental, transportation, and utilities evaluation. **Completed April 2023.**~~
2. ~~Explore the possibility of introducing housing as a new land use and its compatibility with the existing industrial uses through discussions with stakeholders, housing analyses, and economic analyses.~~
 - a. ~~**Update:** This is currently being explored and a preferred scenario will be identified. **Anticipated completion March 2024.**~~
3. ~~Conduct case study reviews of areas with similar characteristics to learn what has been successful in similar communities. **Completed April 2023.**~~
4. ~~Develop alternative scenarios, or different options, based on community input, existing conditions review and analysis, and case studies. Identify what is best and most desired from the alternatives to create the preferred scenario. **Partially completed September 2023. Anticipated full completion of preferred scenario March 2024.**~~
5. ~~Conduct technical analysis of the preferred scenario, to include analyses of transportation, infrastructure, and public utilities and services. **This new task was added August 2023. Anticipated completion May 2024.**~~

Objective #3: Initiate the environmental review of the preferred scenario.

Actions/Tasks:

1. Once the preferred scenario is drafted, develop a project description as a first step in the environmental review process. **Anticipated completion May 2024.**
2. ~~Perform~~**Initiate** the environmental review process. **This new task was added August 2023. Anticipated completion December 2024.**

Objective #4: Create goal, policies, and ~~supportive standards and plans~~ to be incorporated in the Northeast Area Specific Plan. **This new objective was added August 2023.**

Actions/Tasks:

1. Create ~~draft~~ development and design standards ~~for review and refinement~~. **This new task was added August 2023. Anticipated completion December 2024.**
2. ~~Initiate the creation of the~~**Develop an** implementation and financing plan. **This new task was added August 2023. Anticipated completion December 2024.**

Recreation Services: The City of San Carlos will explore new recreational opportunities by completing an assessment of parks, open space, and other recreation facilities to support the health and well-being for community members of all ages.

Objective #1: Complete a Parks, Open Space, and other Recreational Opportunities Master Plan Assessment (12-24 month process).

Actions/Tasks:

- ~~1. Request funding as part of the Fiscal Year 2023-25 budget process. Completed June 2023.~~
- ~~2.1. Post a Request for Proposals to hire a consultant to facilitate the process. Anticipated completion spring April 2024.~~
- ~~3.2. Conduct public outreach. Schedule community input meetings. October 2024. TBD.~~
- ~~4. Initiate a conceptual design of a community center with community engagement. TBD.~~

Objective #2: Explore additional recreational opportunities at North Crestview Park that meet the needs of the community.

Actions/Tasks:

- ~~1. Request funding in Fiscal Year 2022-23. Completed April 2023.~~
 - ~~2. Post a Request for Proposals to hire a consultant. Completed June 2023.~~
 - ~~a. Update: Contract award. Completion August 2023.~~
 - ~~3.1. Schedule community input meetings. Conduct public outreach to seek input on design options and amenities. Complete June 2024 on November 2023.~~
- ~~Update: Meetings will be held in January and March 2024. Initiate CEQA. July 2024.~~
- ~~2.~~
 - ~~a. Adopt the North Crestview Park Master Plan. November 2024.~~
 - ~~3.~~

Objective #3: Assess new opportunities to implement Trails Connection Plan for public trails.

Actions/Tasks:

- ~~1. Request funding as part of the Fiscal Year 2023-25 budget process. Completed June 2023.~~

2.1. Obtain new and utilize existing public trail easements in the community. **In Progress.**

- a. ~~Update:~~ Trillium Way CEQA documents. ~~in progress.~~ **Anticipated completion March January 2024.**
- ~~a.~~
- b. ~~Update:~~ Hire Trail contractor ~~Design and construct the Trillium Way trail.~~ **Anticipated completion March June 2024.**
- b.
- c. ~~Update:~~ CEQA initiated for Devonshire Canyon Existing Trail Easement. Complete the sensitive plant study in Devonshire Canyon. **Anticipated completion August July 2024.**
- c.
- d. ~~Update:~~ Hired design firm for Devonshire Canyon Existing Trail Easement October 2023 ~~Complete mitigated negative declaration addendum for Devonshire Canyon.~~ **Construction anticipated November July 2024.**
- e. ~~Design and construction Devonshire Canyon Trail.~~ **November 2024.**
- d.f. ~~Discuss acquisition of trail easement at Top of the World with stakeholders.~~ **December 2024.**

3.2. Work with neighboring agencies on regional trail connections. **In Progress.**

- a. ~~Update:~~ Coordinated meeting among the City, County, and Midpeninsula Open Space Parks District to discuss Los Vientos Way access into Pulgas Ridge Open Space. **Completed April 2023.**
- b. ~~Update:~~ San Carlos hosted meeting November 2023. Coordination is **ongoing.**
- c. ~~Update:~~ Obtained quotes for environmental review of potential impacts in the event access is allowed into Pulgas Ridge Open Space from Los Vientos Way. **Completed August 2023.**
- a. ~~Update:~~ Midpeninsula Regional Open Space District Board will consider opening gate in **March 2024.**
- d.b. ~~Continue conversations with the County, SFPUC, City of Belmont, and Mid-Pen to initiate CEQA on the eastern boundary trail in the San Mateo County trail system.~~ **December 2024.**

Objective #4: Work with the Centennial Advisory Committee and engage with the community to plan for the City's centennial celebrations. **Ongoing.**

- a. Hold monthly meetings with the Centennial Advisory Committee. **Ongoing.**
- b. Provide update and present recommendations to the Council. **April 2024.**

- ~~**Update:** Sent letter to San Francisco Public Utilities Commission regarding regional trail connections through SFPUC land. **Completed May 2023.**~~