



CITY COUNCIL STAFF REPORT

MEETING DATE: November 25, 2024

ITEM TITLE: Adopt a Resolution Authorizing the City Manager to Execute Amendment 1 to the Agreement with Chrisp Company to Increase the Contract by \$25,000 to a Not-to-Exceed Amount of \$325,000 for the 2023 On-Call Traffic Striping and Marking Project C9417.

RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution authorizing the City Manager to execute Amendment 1 to the agreement with Chrisp Company to increase the contract by \$25,000 to a not-to-exceed amount of \$325,000 for the 2023 On-Call Traffic Striping and Marking Project C9417 ("Project").

FISCAL IMPLICATIONS:

There is no fiscal impact or no additional appropriation is necessary. The Project has an available budget of \$300,000 in fiscal year 2024-25 and the additional contract amount can be allocated from these funds.

Original Contract Amount	Appropriation	Amended Contract Amount
\$300,000	\$25,000	\$325,000

BACKGROUND:

The Project is an annual program that consists of repainting traffic striping and markings at various locations throughout the city. Work typically includes striping, signage, or marking changes that are initiated by staff, suggested by the public, or approved by the Planning and Transportation Commission. The Project allows staff to keep traffic striping and markings legible to maintain public safety and minimize liability.

On April 10, 2023, the City Council awarded the Project to Chrisp Company in the amount of \$253,795 and authorized the expenditure of \$46,205 contingency (approximately 15%) up to the Project budget of \$300,000 via Resolution No. 2023-042.

ANALYSIS:

Staff received guidance from the City Council to add a new task for the lane reconfiguration at Howard Avenue from El Camino Real to Old County Road. This task required on-call professional engineering support from Kimley-Horn Associates to review the signal timing and flow at seven intersections as required by Caltrans. It also required design of the lane reconfiguration and coordination with Caltrans. The lane reconfiguration will change one through lane to a left-through

lane in the westbound direction of Howard Avenue and add a designated Class II bike lane on Howard Avenue between El Camino Real and Old County Road in line with the Bicycle and Pedestrian Master Plan. The current striping is faded due to heavy volume at the task site and this additional task will bring the striping up to date.

In order to implement this additional task, this item is brought to City Council as the action exceeds the authority of the City Manager and staff is requesting that the contract be increased by \$25,000 to a not-to-exceed amount of \$325,000 to support this final task for the Project.

Staff anticipates returning to City Council in early 2025 for Project acceptance, completion, and closeout.

ALTERNATIVES:

The alternatives available to the City Council include:

1. Adopt a Resolution authorizing the City Manager to execute Amendment 1 to the agreement with Chrisp Company to increase the contract by \$25,000 to a not-to-exceed amount to \$325,000 for the 2023 On-Call Traffic Striping and Marking Project C9417; or
2. Do not adopt the Resolution; or
3. Provide staff with alternative direction.

Respectfully submitted by:

Steven Machida, Public Works Director

Approved for submission by:



Jeff Maltbie, City Manager

ATTACHMENT(S):

1. Resolution