

RESOLUTION NO. 2023 – ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CARLOS
AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES
AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR ON-CALL TRAFFIC AND
TRANSPORTATION ENGINEERING SERVICES FOR ONE-YEAR WITH AN OPTION FOR
FOUR, ONE-YEAR EXTENSIONS IN AN ANNUAL AMOUNT NOT-TO-EXCEED \$850,000.**

WHEREAS, staff identified the need to secure an additional professional services agreement for on-call and traffic and transportation engineering to address improvement projects, modeling, data collection and analysis, and potential street corridor studies; and

WHEREAS, current on-call traffic and transportation firms have been designated for support related to the City's general plan update, downtown specific plan, development reviews, and warrant analyses; and

WHEREAS, a request-for-qualifications was issued on July 31, 2023, and five statements of qualifications were received; and

WHEREAS, staff reviewed the statements based on set criteria as well as demonstration of thorough knowledge and expertise; and

WHEREAS, staff recommends an annual not-to-exceed amount to provide maximum flexibility; and

WHEREAS, staff recommends approval and award of a professional services agreement with Kimley-Horn and Associates, Inc. with the stated annual not-to-exceed amount of \$850,000; and

WHEREAS, staff also recommends the option to renew every year for four years the annual not-to-exceed amount of \$850,000 in order to provide maximum flexibility.

NOW, THEREFORE BE IT RESOLVED, that the San Carlos City Council hereby authorizes the City Manager to execute a Professional Services Agreement with Kimley-Horn and Associates, Inc. for On-Call Traffic and Transportation Engineering Services for one-year, with an option for four, one-year extensions in an annual amount not-to-exceed \$850,000.

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I, City Clerk Crystal Mui, hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Carlos at a scheduled meeting thereof held on the 13th day of November 2023, by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

APPROVED:

CITY CLERK of the City of San Carlos

MAYOR of the City of San Carlos