

RESOLUTION NO. 2023 – ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CARLOS
AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE ANNUAL
ON-CALL AGREEMENT WITH CSG CONSULTANTS, INC. FOR PUBLIC WORKS
STAFF AUGMENTATION IN THE AMOUNT OF \$156,000 FOR FISCAL YEAR 2023-24.**

WHEREAS, due to the departure of the City’s principal engineer, staff determined that engineering staff augmentation is needed to deliver the capital improvement (“CIP”) projects scheduled in this fiscal year; and

WHEREAS, the current CIP program is a thorough and robust program that requires an experienced engineer to manage the delivery of projects efficiently and effectively; and

WHEREAS, staff contacted local consulting engineers to determine the availability of staff that could work in the City of San Carlos for a minimum of six months while the recruitment for a replacement is conducted and the position filled; and

WHEREAS, CSG Consultants, Inc. (“CSG”) was the only firm that had staff available for the period requested; and

WHEREAS, the City has a current agreement with CSG and staff would like to amend the agreement by adding the engineering staff augmentation scope of work and increase the contract by \$156,000.

NOW, THEREFORE BE IT RESOLVED, that the San Carlos City Council hereby authorizes the City Manager to execute an amendment to the Annual On-Call Agreement with CSG Consultants, Inc. in the Amount of \$156,000 for Fiscal Year 2023-24.

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I, City Clerk Crystal Mui, hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Carlos at a scheduled meeting thereof held on the 13th day of November 2023, by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

CITY CLERK of the City of San Carlos

APPROVED:

MAYOR of the City of San Carlos