

RESOLUTION NO. 2025 – _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CARLOS
AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES
AGREEMENT WITH TEAMCIVX FOR AN AMOUNT NOT TO EXCEED \$275,000
FOR CONSULTING SERVICES.**

WHEREAS, the City’s 2025 Strategic Plan includes a strategic goal related the downtown project; and

WHEREAS, Objective 5, task 2 of the downtown goal is to identify funding strategies and develop a workplan to secure project funding; and

WHEREAS, the City Council created the Infrastructure Financing Subcommittee (“Subcommittee”) to assist with this process; and

WHEREAS, the Subcommittee directed staff to issue requests for proposals to solicit consulting services to help fund the proposed enhancements to the downtown; and

WHEREAS, a selection committee comprised of Mayor Sara McDowell, Council Member Neil Layton, City Manager Jeff Maltbie, Assistant City Manager Nil Blackburn, and Administrative Services Director Rebecca Mendenhall interviewed three of the four applicants; and

WHEREAS, based on the proposals and the interviews conducted, the selection committee recommends a contract be executed with TeamCivX.

NOW, THEREFORE BE IT RESOLVED, that the San Carlos City Council hereby authorizes the City Manager to execute a professional services agreement with TeamCivX for consulting services in a not-to-exceed contract amount of \$275,000.

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I, City Clerk Crystal Mui, hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Carlos at a scheduled meeting thereof held on the 9th day of June 2025, by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

CITY CLERK of the City of San Carlos

APPROVED:

MAYOR of the City of San Carlos