



## CITY COUNCIL STAFF REPORT

**MEETING DATE:** September 23, 2024

**ITEM TITLE:** Adopt a Resolution Accepting the 2023 On-Call Sewer Replacement Project C1702 and Authorizing the Public Works Director to Issue and Record a Notice of Completion.

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### RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution accepting the 2023 On-Call Sewer Replacement Project C1702 ("Project") and authorizing the Public Works Director to issue and record a Notice of Completion.

### FISCAL IMPLICATIONS:

There are no fiscal impacts and no additional funding is needed at this time.

The Project is funded by C1702 which has a budget of \$900,000 for Fiscal Year (FY) 2023-24. The City Council awarded the Project to C2R Engineering, Inc. in the amount of \$437,800. The total cost to complete the Project is approximately \$882,852, so there is sufficient budget to close-out the Project.

### BACKGROUND:

The Sewer Collection System Master Plan ("Master Plan") identifies and prioritizes sanitary sewer pipelines for replacement and upsizing. In accordance with the Master Plan, staff created the Sewer System Rehabilitation Program to address structurally deficient pipelines identified by the Master Plan. This program has two projects to address these defects: the Annual Sewer Rehabilitation Project and the On-Call Sewer Replacement Project.

The Annual Sewer Rehabilitation Project addresses sewer system defects in one basin annually on a rotation. This systematic approach ensures that all basins within the City's sewer system are rehabilitated over time.

The On-Call Sewer Replacement Project addresses emergency repairs needed outside of the basin scheduled for the current year Annual Sewer Rehabilitation Project. Contractors are retained to perform repairs on an as-needed basis through an on-call sewer agreement.

Staff prepared the Project specifications and the City Engineer signed the final bid set Project specifications on February 7, 2023. The City Council approved the Project specifications on February 27, 2023.

Staff advertised the Project on February 28, 2023, held a bid opening on March 21, 2023, and

received four bids. The City Council awarded the Project to C2R Engineering, Inc. at its meeting on May 22, 2023.

ANALYSIS:

The Project began on July 26, 2023, and was completed on May 24, 2024, in accordance with the approved Project specifications.

Therefore, staff recommends accepting the 2023 On-Call Sewer Replacement Project C1702 and authorizing the Public Works Director to issue and record a Notice of Completion.

ALTERNATIVES:

The alternatives available to the City Council include:

1. Adopt a Resolution accepting the 2023 On-Call Sewer Replacement Project C1702 and authorizing the Public Works Director to issue and record a Notice of Completion; or
2. Do not adopt the Resolution; or
3. Provide staff with alternative direction.

Respectfully submitted by:

Steven Machida, Public Works Director

Approved for submission by:



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Jeff Maltbie, City Manager

ATTACHMENT(S):

1. Resolution