



CITY COUNCIL STAFF REPORT

MEETING DATE: November 13, 2023

ITEM TITLE: Establish and Appoint Representatives to the Ad Hoc Fire Services Subcommittee.

RECOMMENDATION:

The City Manager and Mayor recommend that the City Council establish a Fire Services Subcommittee and appoint Councilmembers Sara McDowell and Ron Collins as its representatives.

FISCAL IMPLICATIONS:

There are no fiscal implications associated with this action.

BACKGROUND:

Appointments to various committees are traditionally made annually following the City Council's reorganization. The City of San Carlos Code of Conduct & Ethics Policy for Council Members and Appointed Officials indicates that the mayor is the presiding officer of the City Council and in this capacity "... is responsible for . . . appointing Council Members to standing or ad hoc committees. The mayor is also responsible for appointing Council Members to certain county and regional boards and committees."

The City Council approved 2023 City Council Regional JPAs, Boards, and Committee Assignments at its January 9, 2023 Council meeting.

ANALYSIS:

The City Manager may also make recommendations to add or eliminate subcommittees or make changes to the primary and alternate Council appointments. The City Manager and Mayor recommend that the City Council update the 2023 committee assignments to establish an Ad Hoc Fire Services Subcommittee. Attachment 1 titled "Proposed and Updated 2023 City Council Regional JPAs, Boards, and Committee Assignments" includes the proposed new Fire Services Subcommittee as well as the recommended Council representatives.

ALTERNATIVES:

The alternatives available to the City Council include:

1. Approve the Mayor and City Manager's recommendation to establish a Fire Services Subcommittee and appoint Councilmembers Sara McDowell and Ron Collins as its representatives; or

2. Approve the Mayor and City Manager's recommendation to establish a Fire Services Subcommittee and recommend alternative appointments; or
3. Do not approve the Mayor and City Manager's recommendation to establish a Fire Services Subcommittee; or
4. Provide staff with alternative direction.

Respectfully submitted by:

Nil Blackburn, Assistant City Manager

Approved for submission by:

A handwritten signature in black ink, appearing to read 'J. Maltbie', is written above a horizontal line.

Jeff Maltbie, City Manager

ATTACHMENT(S):

1. Proposed and Updated 2023 City Council Regional JPAs, Boards, and Committee Assignments