

RESOLUTION NO. 2025 – ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CARLOS
APPROVING PROFESSIONAL SERVICES AGREEMENTS FOR ON-CALL CIVIL
ENGINEERING SERVICES (SANITARY SEWER, STORM, PAVEMENT DESIGN,
CONSTRUCTION MANAGEMENT & INSPECTION) WITH CSG CONSULTANTS, MOTT
MACDONALD, SANBELL, FREYER LAURETA, AND 4LEAF;
ON-CALL GEOTECHNICAL ENGINEERING, SPECIAL TESTING, AND INSPECTION
SERVICES WITH ENGEO AND KLEINFELDER; AND
ON-CALL TRAFFIC AND TRANSPORTATION ENGINEERING SERVICES WITH W-TRANS
AND ALTA PLANNING + DESIGN, EACH FOR A ONE-YEAR TERM WITH THE OPTION
FOR FOUR, ONE-YEAR EXTENSIONS IN AMOUNTS NOT TO EXCEED \$2,000,000 PER
FIRM ANNUALLY FOR CIVIL ENGINEERING SERVICES (SANITARY SEWER, STORM,
PAVEMENT DESIGN, CONSTRUCTION MANAGEMENT & INSPECTION), \$500,000 PER
FIRM ANNUALLY FOR GEOTECHNICAL ENGINEERING SERVICES, AND \$500,000 PER
FIRM ANNUALLY FOR TRAFFIC AND TRANSPORTATION ENGINEERING SERVICES;
AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE ASSOCIATED
AGREEMENTS FOR AN ANNUAL NOT-TO-EXCEED AMOUNT OF \$12,000,000.**

WHEREAS, staff has identified the need to secure professional services agreements for on-call civil engineering, construction management, geotechnical engineering and special testing and inspection, and traffic and transportation engineering with consulting firms to address the delivery needs of the Capital Improvement Program (“CIP”); and

WHEREAS, the CIP includes several projects for sanitary and storm sewers, pavement rehabilitation, traffic, parks, and facilities improvements that will require the services of professional engineering firms; and

WHEREAS, as part of the Downtown Streetscape Master Plan and Downtown Specific Plan, staff anticipates the need for on-call construction management and inspections services for the Downtown Streetscape Improvements.

WHEREAS, a request-for-qualifications was issued on December 18, 2024 for the three disciplines and on January 31, 2025, thirty-six statements of qualifications were received; and

WHEREAS, staff reviewed the statements based on set criteria as well as demonstration of thorough knowledge and expertise, and selected firms for each discipline; and

WHEREAS, staff recommends an annual not-to-exceed amount to provide maximum flexibility; and

WHEREAS, staff recommends approval of the selected firms and awarding professional services agreements with the stated annual not-to-exceed amounts per calendar year based on the table below:

ON-CALL SERVICES DISCIPLINES	CONSULTANT FIRMS	AMOUNT
Civil Engineering (Sanitary Sewer, Storm, Pavement Design, Construction	CSG Consultants	\$2,000,000
	Mott MacDonald	\$2,000,000

Management & Inspection)	Sanbell	\$2,000,000
	Freyer Laureta	\$2,000,000
	4LEAF	\$2,000,000
Geotechnical Engineering & Special Testing	ENGEO	\$500,000
	Kleinfelder	\$500,000
Traffic & Transportation Engineering	W-Trans	\$500,000
	Alta Planning + Design	\$500,000
TOTAL:		\$12,000,000

WHEREAS, staff also recommend the annual not-to-exceed amount reset with full contract capacity with each optional extension of the agreement to provide maximum flexibility.

NOW, THEREFORE BE IT RESOLVED, that the San Carlos City Council hereby:

1. Approves professional services agreements for
 - On-Call Civil Engineering Services (Sanitary Sewer, Storm, Pavement Design, Construction Management & Inspection) with CSG Consultants, Mott MacDonald, Sanbell, Freyer Laureta, and 4LEAF;
 - On-Call Geotechnical Engineering, Special Testing, and Inspection Services with ENGEO and Kleinfelder; and
 - On-Call Traffic and Transportation Engineering Services with W-Trans and Alta Planning + Design,
2. Each agreement for a one-year term with the option for four, one-year extensions in amounts not to exceed:
 - \$2,000,000 per firm annually for Civil Engineering Services (Sanitary Sewer, Storm, Pavement Design, Construction Management & Inspection),
 - \$500,000 per Firm Annually for Geotechnical Engineering Services and
 - \$500,000 per Firm Annually for Traffic and Transportation Engineering Services; and
3. Authorizes the City Manager to Execute the associated agreements for an annual not-to-exceed amount of \$12,000,000.

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I, City Clerk Crystal Mui, hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Carlos at a scheduled meeting thereof held on the 9th day of June 2025, by the following vote:

AYES, COUNCILMEMBERS:

NOES, COUNCILMEMBERS:

ABSENT, COUNCILMEMBERS:

CITY CLERK of the City of San Carlos

APPROVED:

MAYOR of the City of San Carlos