



Planning and Transportation Commission FY 2025 Q3 Quarterly Report January 01, 2025 – March 31, 2025

Summary of Accomplishments

The Planning and Transportation Commission (PTC) held five meetings in the third quarter of fiscal year 2024/2025 and addressed the following items:

January 21, 2025:

1. Presentation on the Metropolitan Transportation Commission's (MTC) Transit-Oriented Communities Policy and how the City of San Carlos plans to achieve compliance.

February 03, 2025:

1. Public hearing for the 2045 General Plan Reset - Public Comment Hearing on the Draft Environmental Impact Report (EIR) and Presentation on Proposed General Plan Amendments.

February 18, 2025:

1. New business: Pulgas Creek Watershed Management Plan.

March 03, 2025:

1. Alexandria Center for Life Sciences, 961 967, 987, 1003, 1011, 1015, 1057 and 1075 Commercial Street; and 915, 921, 1015, 1055 and 1063 Old County Road (APNs 046-162-010, 046-162-210, 046-162-270, 046-162-280, 046-162-290, 046-184-090, 046-184-110, 046-184-120, 046-184-280, 046-184-290 and 046-184-300) - Public Hearing to Consider Recommending the City Council certify the Environmental Impact Report, and Adopt the Planned Development Zoning, Planned Development Permit and Development Agreement, and Consider Approving the Tentative Parcel Map, Transportation Demand Management Plan, Grading & Dirt Haul Certificate, Master Sign Program, Tree Removal and Design Review to develop the Alexandria Life Science research and development campus - **The applicant requested a continuance to the March 17, 2025 meeting.**
2. Receive a presentation on the City of San Carlos' 2024 Housing Element Annual Progress Report.

March 17, 2025:

1. Alexandria Center for Life Sciences, 961 967, 987, 1003, 1011, 1015, 1057 and 1075 Commercial Street; and 915, 921, 1015, 1055 and 1063 Old County Road (APNs 046-162-010, 046-162-210, 046-162-270, 046-162-280, 046-162-290, 046-184-090, 046-184-110, 046-184-120, 046-184-280, 046-184-290 and 046-184-300) - Public Hearing to Consider Recommending the City Council certify the Environmental Impact Report, and Adopt the Planned Development Zoning, Planned Development Permit and Development Agreement, and Consider Approving the Tentative Parcel Map, Transportation Demand Management Plan, Grading & Dirt Haul Certificate, Master Sign Program, Tree Removal and Design Review to develop the Alexandria Life Science research and development campus – **This item was continued to a date uncertain.**
2. 21 El Camino Real - Consideration of Design Review for a new Sign Program for an existing multi-tenant building including a new Monument Sign, and a Protected Tree Removal Permit at 21 El Camino Real ("San Carlos Plaza"). APN: 045-320- 230 – **Approved.**



City of San Carlos Planning and Transportation Commission Attendance Log

Members are expected to attend all regularly scheduled meetings and should make every effort to do so. Such attendance ensures a steady flow of communication and keeps everyone abreast of current topics under discussion. Unexcused absences from three (3) Meetings within a Fiscal Year will result in that Commission member's seat being declared vacant by the City Clerk. For those Commissions that are scheduled to meet less than once a month, unexcused absences from two (2) Meetings within a Fiscal Year will result in that Commission member's seat being declared vacant by the City Clerk.

Meeting Date	Twisha Anand (appointed 8/28/24)	Summer Bundy (appointed 9/9/24)	Janet Castaneda	Kristen Clements	Ellen Garvey	Jim Iacaponi (termed out after new appointment made)	David Roof (termed out after new appointment made)
7/11/2024 - C							
7/15/2024 - C							
8/5/2024			E	P	E	P	P
8/13/2024			P	P	P	P	P
8/19/2024			P	E	P	E	P
9/3/2024 - Special Joint Meeting			P	E	E	P	E
9/16/2024 - C							
Total Unexcused Absences 1st Quarter			0	0	0	0	0
10/7/2024	P	P	P	P	P		
10/21/2024 - C							
11/4/2024 - C							
11/18/2024	P	P	P	P	E		
12/02/2024 - C							
12/16/2024 - C							
Total Unexcused Absences 2nd Quarter	0	0	0	0	0		
1/6/2025 - C							
1/21/2025	P	P	P	P	P		
2/3/2025	P	P	P	P	P		
2/18/2025	P	P	E	P	P		
3/3/2025	P	P	P	P	P		
3/17/2025	P	P	P	P	P		
Total Unexcused Absences 3rd Quarter	0	0	0	0	0		
Total Unexcused Absences This Fiscal Year	0	0	0	0	0	0	0

P = Present

U = Unexcused Absence

E = Excused Absence

QA = Mtg canceled for lack of quorum, Commissioner wasn't able to attend

QP = Mtg canceled for lack of quorum, Commissioner would have been able to attend

C = Mtg canceled for any reason other than lack of quorum