



CITY COUNCIL STAFF REPORT

MEETING DATE: November 25, 2024

ITEM TITLE: Adopt a Resolution Approving the Updated Elected Officials Salary and Benefit Resolution to Reflect Ordinance 1610 Changes to the San Carlos Municipal Code Section 2.08.020 and Adopting the Updated Comprehensive Master Salary Schedule for Fiscal Year (FY) 2024-25 in Accordance with Title 2 of the California Code of Regulations Section 570.5 and the California Employees Retirement System (CALPERS).

RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution approving the updated Elected Officials Salary and Benefits Resolution to reflect Ordinance 1610 changes to the San Carlos Municipal Code Section 2.08.020 and adopting the updated Comprehensive Master Salary Schedule in accordance with Title 2 of the California Code of Regulations Section 570.5 and the California Employees Retirement System (CALPERS).

FISCAL IMPLICATIONS:

There is no additional appropriation needed at this time. Ordinance 1610 was adopted in January 2024 and the Adopted Budget includes appropriate funding.

BACKGROUND:

On January 8, 2024, Ordinance 1610 was introduced in accordance with modifications by Assembly Bill (AB) 329 to Government Code Section 36516. It was then passed and adopted by the City Council at a regular meeting held on January 22, 2024, with an effective date of February 22, 2024.

ANALYSIS:

Effective December 09, 2024, City Councilmembers shall receive a monthly salary increase from \$560.00 to \$950.00 per month. This salary change requires an update to the Elected Officials Salary and Benefit Resolution and the Comprehensive Master Salary Schedule for FY 2024-25.

ALTERNATIVES:

The alternatives available to the City Council include:

1. Adopt a Resolution approving the updated Elected Officials Salary and Benefit Resolution to reflect Ordinance 1610 changes to the San Carlos Municipal Code Section 2.08.020 and adoption of the updated Comprehensive Master Salary Schedule in accordance with

Title 2 of the California Code of Regulations Section 570.4 and the California Employees Retirement System; or

2. Do not adopt the Resolution; or
3. Provide staff with alternative direction.

Respectfully submitted by:

Rebecca Mendenhall, Administrative Services Director

Approved for submission by:

A handwritten signature in black ink, appearing to read 'J. Maltbie', is positioned above a horizontal line.

Jeff Maltbie, City Manager

ATTACHMENT(S):

1. Resolution
2. Elected Officials Salary Benefit Resolution
3. Fiscal Year 2024-25 Comprehensive Master Salary Schedule