



CITY COUNCIL STAFF REPORT

MEETING DATE: April 22, 2024

ITEM TITLE: Adopt a Resolution Appropriating \$1,401,149.13 in Fiscal Year 2023-24 from the Traffic Impact Fee (TIF) Reserve; Awarding the San Carlos Avenue Pedestrian Safety Improvement Project Phase III C1806; Authorizing the City Manager to Execute an Agreement with Kerex Engineering, Inc. in the Amount of \$2,067,617.50; and Authorizing the Expenditure of a Contingency in an Amount Not to Exceed \$413,523.50.

RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution appropriating \$1,401,149.13 in Fiscal Year ("FY") 2023-24 from the Traffic Impact Fee (TIF) Reserve, awarding the San Carlos Avenue Pedestrian Safety Improvement Project Phase III C1806 ("Project"), authorizing the City Manager to execute an agreement with Kerex Engineering, Inc. in the amount of \$2,067,617.50, and authorizing the expenditure of a contingency in an amount not to exceed \$413,523.50.

FISCAL IMPLICATIONS:

The Project is funded out of C1806, which has an available Project budget of \$1,079,991.87 for FY 2023-24. An additional appropriation of \$1,401,149.13 is needed from the TIF Reserve in FY 2023-24 to award and complete the Project with a twenty percent contingency.

Kerex Engineering, Inc. Contract	\$2,067,617.50
20% Contingency	\$413,523.50
Total Not to Exceed Amount	\$2,481,141.00
Project C1806 Available Budget	\$1,079,991.87
Additional Appropriation Needed from TIF Reserve	\$1,401,149.13
Total Revised Project C1806 Available Budget	\$2,481,141.00

The City of San Carlos Municipal Code Chapter 8.50 establishes a Traffic Impact Fee to provide a source of funding for roadway and infrastructure improvements to mitigate impacts expected as a result of development projects. These funds are collected and accounted for in the General Capital Project Fund (Fund 0025) restricted reserve account. There are sufficient funds available to cover this request.

BACKGROUND:

In 2016, the Project was prioritized to address pedestrian safety after an incident resulted in a pedestrian fatality. The City Council approved the improvements in 2018, with the goals of addressing pedestrian safety along all of San Carlos Avenue, improving intersections and roadway safety, encouraging alternate modes of transportation, and improving connectivity for residents to downtown.

The Project along the north side of San Carlos Avenue was composed of three phases where Phase I included improvements between Wellington Drive to Alameda de las Pulgas, Phase II included improvements from Alameda de las Pulgas to Prospect Street, and Phase III included improvements from Beverly Drive to Wellington Drive.

Construction for Phases I and II were completed in 2021. Improvements for these phases included construction of sidewalk along the north side of San Carlos Avenue, new curb extensions and curb ramps at various intersections along the corridor, new traffic signals, and green infrastructure with minor landscape improvements, as well as improvement of existing bicycle facilities in accordance with the Bicycle and Pedestrian Master Plan and the installation of new traffic signage, traffic striping, and pavement markings.

Phase III of the Project will incorporate similar improvements as Phases I and II. Improvements for this Phase include construction of new sidewalk along both the north and south side of San Carlos Avenue, installation of a buffered green bike lane, green infrastructure to collect and treat surface stormwater runoff, new traffic signage, traffic striping, and pavement markings, and planting new street trees for beautification. Existing street parking and some existing structures such as decorative walls, landscaping, or other permanent structures within the right of way will be removed in order to install all proposed improvements.

Staff retained Bellecci & Associates, Inc. ("Consultant") to provide engineering services and prepare the construction documents. Staff and the Consultant worked with site-adjacent residents and businesses during the preparation of construction documents to ensure the improvements would not result in any negative impacts.

ANALYSIS:

On February 27, 2024, the City advertised for bids for construction of the Project and bids were opened on March 26, 2024. Bids for the Project were received with the following results:

Contractor	Bid Amount
Engineer's Estimate	\$2,027,500.00
Kerex Engineering, Inc.	\$2,067,617.50
RK Engineering INC	\$2,175,365.00
Sposeto Engineering Inc.	\$2,198,667.00
Redgwick Construction Co.	\$2,331,188.50

The lowest responsible and responsive bid for the Project was submitted by Kerex Engineering, Inc. in the amount of \$2,067,617.50.

After bid evaluations staff recommends awarding the contract to the lowest responsible and responsive bidder identified above, appropriating an additional \$1,401,149.13 in FY 2023-24 from

the Traffic Impact Fee Reserve and authorizing the expenditure of a contingency in an amount not to exceed \$413,523.50.

ALTERNATIVES:

The alternatives available to the City Council include:

1. Adopt a Resolution appropriating \$1,401,149.13 in FY 2023-24 from the TIF Reserve; awarding the San Carlos Avenue Pedestrian Safety Improvement Project Phase III C1806; authorizing the City Manager to execute an agreement with Kerex Engineering, Inc. in the amount of \$2,067,617.50, and authorizing the expenditure of a contingency in an amount not to exceed \$413,523.50; or
2. Do not adopt the Resolution; or
3. Provide staff with alternative direction.

Respectfully submitted by:

Steven Machida, Public Works Director

Approved for submission by:

A handwritten signature in black ink, appearing to read 'J. Maltbie', is written above a horizontal line.

Jeff Maltbie, City Manager

ATTACHMENT(S):

1. Resolution