

RESOLUTION NO. 2025 – _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CARLOS APPROPRIATING \$14,135 FROM THE PARKS AND RECREATION DONATION RESTRICTED FUND TO THE CAPITAL IMPROVEMENT PROGRAM PROJECT C2407 BUDGET; AUTHORIZING THE CITY MANAGER TO EXECUTE A PRODUCTS AND/OR SERVICES AGREEMENT WITH MCMILLAN ELECTRIC FOR A NEW SOUND SYSTEM AT THE ADULT COMMUNITY CENTER IN THE AMOUNT OF \$89,890; AND AUTHORIZING THE SPENDING OF A CONTINGENCY IN THE AMOUNT OF \$13,500 FOR A NOT-TO-EXCEED CONTRACT AMOUNT OF \$103,390.

WHEREAS, funding for the Adult Community Center (ACC) Sound System and Door Replacement Project (C2407) was allocated in the Adopted Fiscal Year 2024-25 Capital Improvement Program Budget and has a remaining fund balance of \$89,255; and

WHEREAS, an additional appropriation of \$14,135 from the ACC restricted fund is necessary in order to complete the project; and

WHEREAS, the current sound system is used by a variety of facility programs and events and is an essential component of the ACC operations; and

WHEREAS, existing sound system is outdated, unreliable, and difficult to operate; and

WHEREAS, it is recommended to replace and expand the sound system at the ACC in order to support current programs and expand capacity of programs and events; and

WHEREAS, staff received three proposals from qualified vendors and rated each proposal based off of whether the proposed system met the long-term needs of the ACC, total project costs, and work in similar recreation facilities; and

WHEREAS, staff recommends executing an agreement with McMillan Electric as they demonstrated their sound system will meet the needs of the operations and recently completed an audio installation in a similar recreation facility; and

WHEREAS, the City has received generous donations from residents over the years that have been restricted for use in either the Adult Community Center or Youth Center.

NOW, THEREFORE BE IT RESOLVED, that the San Carlos City Council hereby appropriates \$14,135 from the Parks and Recreation Donation Restricted Fund; authorizes the City Manager to execute a Products and/or Services Agreement with McMillan Electric for the ACC Sound System (C2407) in the amount of \$89,890; and authorizes the expenditure of contingency in the amount of \$13,500 for the contract amount not to exceed \$103,390.

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I, City Clerk Crystal Mui, hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Carlos at a scheduled meeting thereof held on the 9th day of June 2025, by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS:

ABSENT, COUNCILMEMBERS:

CITY CLERK of the City of San Carlos

APPROVED:

MAYOR of the City of San Carlos